

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Northrup, John D CIV (US)
Sent: Tuesday, October 25, 2016 4:00 PM
To: Evans, Lester L CIV (US); Finn, Paul L CIV DLA DISTRIBUTION (US); Mantz, Shane L CIV DLA DISTRIBUTION (US); Flynn, Francis D (Fran) CIV DLA DISTRIBUTION (US); Gleason, Patrick E CIV DLA DISTRIBUTION (US); Shaffer, Ty B LT USN DLA DISTRIBUTION (US)
Cc: Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US); Finn, Paul L CIV DLA DISTRIBUTION (US); Watt, Michael R CIV DLA DISTRIBUTION (US); Hillman, George E Jr CIV DLA DISTRIBUTION (US)
Subject: RE: FMS Hi Pri

Thanks for following up Lester...I appreciate your visit as well...as we discussed please make sure the Bldg 53 team know where to go and what to expect as well.

Thanks again,
John

-----Original Message-----

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 25, 2016 1:16 PM
To: Northrup, John D CIV (US) <John.Northrup@dla.mil>; Finn, Paul L CIV DLA DISTRIBUTION (US) <Paul.Finn@dla.mil>; Mantz, Shane L CIV DLA DISTRIBUTION (US) <Shane.Mantz@dla.mil>
Cc: Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US) <Kyle.Combs@dla.mil>
Subject: RE: FMS Hi Pri

The Hi pri's are pulled out marked with an FMS sticker, given to a Lead or tech to pull and hand carried to spur 127 for consolidation.

The Hi Pris in DK still have to be brought to Spur 42 if they are multiple pallets or non-Conveyable.

We work the non-priority FMS with the regular priority work. The conveyable FMS is sent through the tote line to be consolidated at spur 127 and the non-conveyable is sent to spur 42 for consolidation in Out-loading.

-----Original Message-----

From: Northrup, John D CIV (US)
Sent: Monday, October 24, 2016 2:15 PM
To: Finn, Paul L CIV DLA DISTRIBUTION (US) <Paul.Finn@dla.mil>; Mantz, Shane L CIV DLA DISTRIBUTION (US) <Shane.Mantz@dla.mil>; Evans, Lester L CIV (US) <Lester.Evans@dla.mil>
Cc: Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US) <Kyle.Combs@dla.mil>
Subject: FW: FMS Hi Pri

Lester,

What is your routine now that all FMS is coming out in cycle two?

Thanks,
John

-----Original Message-----

From: Hillman, George E Jr CIV DLA DISTRIBUTION (US)
Sent: Monday, October 24, 2016 1:51 PM
To: Northrup, John D CIV (US) <John.Northrup@dla.mil>
Subject: FW: FMS Hi Pri

FYI

George Hillman
Branch Chief
Special Commodities
DLA /DDSP
Office - (717) 770-6072

-----Original Message-----

From: Campbell, Thomas II CIV DLA DISTRIBUTION (US)
Sent: Monday, October 24, 2016 1:10 PM
To: Hillman, George E Jr CIV DLA DISTRIBUTION (US) <George.Hillman@dla.mil>; Vinette, Rene R CIV DLA LOGISTICS OPERATIONS (US) <Rene.Vinette@dla.mil>; Orris, Vicki L CIV (US) <Vicki.Orris@dla.mil>
Cc: Campbell, Thomas II CIV DLA DISTRIBUTION (US) <Thomas.Campbell2@dla.mil>
Subject: FMS Hi Pri

All

This morning I found 16 Hi Pri's in 1 tri-wall. They were dated 293, 294, 295 day. They were all mixed up. All of these put us in the red. Some were marked as hi pri's some were not. We will continue to hunt these down and dry to get back into green. FMS is being dropped in cycle 2. They have picked a decent amount, but only a few of the Hi Pri's. Just an FYI. Have a gr8 Navy Day.

Tom Campbell
Supervisory Supply Tech WS-06
Special Commodities/KM/1st Shift
FMS BLDG 53-1
717-770-3069
Thomas.campbell2@dla.mil
UNITED STATES NAVY RETIRED (FMF)

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 27, 2016 9:24 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US); Shaffer, Ty B LT USN DLA DISTRIBUTION (US); Drust, Jesse A CIV DLA DISTRIBUTION (US)
Subject: RE: Conveyance of HP FMS
Attachments: RE: FMS Hi Pri

We are using the conveyance for the normal FMS but the Hi pri's are being hand carried to spur 127. If we can utilize a better way that guarantees delivery we can look at implementing it. The current issue was that we are not getting all Hi pri's to spur 127 and it affected or metric.

-----Original Message-----

From: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Sent: Thursday, October 27, 2016 9:08 AM
To: Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US) <Kyle.Combs@dla.mil>; Shaffer, Ty B LT USN DLA DISTRIBUTION (US) <Ty.Shaffer@dla.mil>; Evans, Lester L CIV (US) <Lester.Evans@dla.mil>
Subject: RE: Conveyance of HP FMS

From what Lester told me, John Northrup wanted all of the FMS Hi-Pri hand delivered to PAC-OUT.

Lester - please confirm.

-----Original Message-----

From: Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US)
Sent: Thursday, October 27, 2016 7:28 AM
To: Shaffer, Ty B LT USN DLA DISTRIBUTION (US) <Ty.Shaffer@dla.mil>; Mantz, Shane L CIV DLA DISTRIBUTION (US) <Shane.Mantz@dla.mil>
Subject: RE: Conveyance of HP FMS

You aren't using the conveyance now?

Very Respectfully,

Kyle Combs
LTJG, SC, USN
DLA Eastern Distribution Center Operations Officer
Office: 717-770-5815

"Whether you think you can or you think you can't, you're right." -Henry Ford

-----Original Message-----

From: Drust, Jesse A CIV DLA DISTRIBUTION (US)
Sent: Wednesday, October 26, 2016 5:30 PM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US) <Shane.Mantz@dla.mil>; Evans, Lester L CIV (US) <Lester.Evans@dla.mil>; Shaffer, Ty B LT USN DLA DISTRIBUTION (US) <Ty.Shaffer@dla.mil>; Combs, Kyle S Jr LTJG USN DLA DISTRIBUTION (US) <Kyle.Combs@dla.mil>; Austin, Eileen M CIV DLA DISTRIBUTION (US) <Eileen.Austin@dla.mil>

Cc: Neely, Lawana CIV (US) <Lawana.Neely@dla.mil>; Dunkle, Zachary A CIV DLA DISTRIBUTION (US) <Zachary.Dunkle@dla.mil>; Spangler, Mick D CIV DLA DISTRIBUTION (US) <Mick.Spangler@dla.mil>
Subject: Conveyance of HP FMS
Importance: High

Team,

It seems counterproductive to not utilize the new availability of conveyance for HP FMS? That is how the EDC is engineered to flow? I would ask...Why physically handle material more than we have to which could ultimately lead to added human error or delay the process?

Attached is an example of two FMS sticker placements that I believe would be ideal. Either option would work, we would just have to make a decision on which to go with and standardize it across shifts. If this was properly communicated to WL's, Techs, Pac-Out, and rolled out at set-up meetings there is no reason it couldn't be successful all while utilizing the building as it was intended.

We could request that the tickets be folded a certain way (e.g., one fold or two fold) but why even add that extra directive/step? With either of these two sticker placements the MH or DPW can use either available window and it will be highly visible to DPW for separation once it arrives via conveyance.

Sidenote: In the high-rise we could also put one sheet of FMS stickers on each crane. When the WS/WL/Tech gets their lists from Kevin and on the occasion a HP FMS is already in the employees stack of tickets, all they would have to do is make radio contact. The MH could throw the sticker on (because it's been thoroughly communicated where to put it) and off it goes.

Please consider...

V/r,

Jesse A. Drust
Materials Handler Supervisor
DDSP-KB High Rise Storage
717-770-8284

"I'm suspicious of people who don't like dogs, But I trust a dog when it doesn't like a person." - Bill Murray

Additional sheet for DK02 inspection for October 2016.

DK020304A – Gray crossbar and leg damage

DK020316C – Material is caught behind pallet and rack

DK020318C – broken pallet

DK020402C – material is sticking out into aisle

DK020404A – twisted pallet

DK020406A – third location up the gray support bar is off the back

DK020407C – twisted pallet / material on floor

DK020425C – box still hanging in aisle

DK020468C – support bar is off the back of rack system

DK020442A – support bar is off the back of rack system

DK020446C – Top location has crushed boxes needs to be restacked

DK020458C – material sticking out into aisle

DK020501A – gray crossbar damage

DK020510A – gray crossbar damage

DK020513A – gray crossbar damage

DK020533A – pallet needs restacked

DK020538C – material sticking out into aisle

DK020550A – broken pallet

DK020566A – gray crossbar damage

DK020601A – gray crossbar damage

DK020603A – pallet caught under crossbar

DK020613A – 2nd location has material that is stuck up under the sprinkler pipe

DK020639A – orange rack damage

DK020645A – orange rack damage

DK020652A – material still on floor / twisted pallet

DK020664A – third location still has trash in the location

DK020725C – Twisted pallet

DK020733C – top location has cardboard laying in it

DK020742A – cardboard on floor

DK020765C – material is leaning back into the pallet behind it

DK020811C – third location has twisted pallet

DK020852A – orange rack damage

DK020863A – Orange rack damage

DK020901C – material sticking out into aisle

DK020901C – top location has material sticking out into aisle

DK020953A – material on floor

DK020954A – cardboard in location

DK020948A – gray cross bar is bent

DK021006C – box sticking out into aisle

DK021014A – crossbar at floor has damage

DK021035C – support bar is off the back of rack

DK021038A – 2nd location has crossbar damage

DK021101B and C – pallets are sticking out into aisle

DK021117C – pallet sticking out into aisle

DK021119D – damage to gray cross bar

DK021132B – gray cross bar damage

DK021202A – Gray cross bar damage

DK021221A – bottom crossbar damage

DK021223A – third location is missing the gray rack bar, it is laying in the second location

DK021243A – gray cross bar damage

DK021258A – 3rd location has the support bar hanging off the back

DK021250A - 3rd location has the support bar hanging off the back

DK021225A – 3rd has gray cross bar damage

DK021259A – gray cross bar damage

DK021309C – top orange rack has damage

DK021331C – top location has shrink wrap hanging down

DK021332A – pallet is sticking out into aisle

DK021357A – 2nd location has crossbar damage

Dk021359A – crossbar damage

DK021401A – Gray crossbar damage

DK021402A – gray crossbar damage

DK021442A – 2nd location has falling material

DK021446A – damage to gray cross bar and leg

DK021428A – 2nd location has crossbar damage

DK021519A – bottom crossbar damage

DK021530A – right side 2nd location has gray cross bar damage

DK021502A – 3rd location has orange rack damage and gray cross bar a floor is damaged

DK021504A – 3rd location has orange rack damage and gray crossbar damage

DK021505A – 3rd location has crossbar damage

DK021515A – left side of 2nd location has crossbar damage

DK021537A – cardboard on floor

DK021538A – left bottom gray rack leg damage

DK021605A – gray cross bar damage

DK021637A – third location crossbar damage

DK021653A – bottom pallet is stuck under crossbar / 3rd location has gray crossbar damage

DK021657A – 3rd location has gray bar damage

DK021658A – bottom gray crossbar damage

DK021659A – gray cross bar damage

DK021648A – top location has crossbar damage

DK021660A – gray rack leg damage

DK021702A – gray cross bar has damage

DK021707A – third location has crossbar damage

DK021716A – right leg has damage

DK021721A – crossbar damage

DK021725A – third location has crossbar damage

DK021757A – third location has crossbar damage

DK021759A – cross bar damage

DK021812A – gray cross bar damage

DK021816A – gray leg damage

DK021837A – gray support bar is hanging off the rack

DK021846A – left leg and crossbar damage

DK021849A – gray cross bar damage

DK021855A – gray cross bar damage and gray support bar across the back of rack is hanging down

DK024012A – metal banding on floor

DK022508A – triwall is too big for green nest container, top container is sitting ontop of the triwall and not in the postholes

Pole R19 has a jack box knocked off the pole and bent metal tubing.

Pole N27, panel Z033, electrical box door will not stay shut / supplies do not have 3ft clearance from box

Black netting behind DK0204 and DK0212 is tore and laying out in the aisle and is getting caught on material and equipment

DK02 has several lights where half of the bulb is burned out.

Stop sign at the cart line is broken and needs to be replaced.

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 26, 2016 8:16 AM
To: Thomas, Shawn L CIV (US); Peterson, Lisa L CIV (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US); Evans, Lester L CIV (US); Eshleman, Jennifer L CIV (US)
Subject: Additional sheet for DK02 inspection for OCT 2016.docx
Attachments: Additional sheet for DK02 inspection for OCT 2016.docx

Supervisors

Please correct the attached safety discrepancies . If you are not able to make corrections please report back to me with the reason and corrective action that will be taken. Also make sure you work with your KB counterparts to help with these discrepancies.

Request for Leave or Approved Absence

1. (b) (6) 2. Employee or Social Security Number
XXX-XX-XXXX

3. DDSP-K_

4. Type of Leave/Absence

Check appropriate box(es) and enter date and time below

Date

Time

Total Hours

(b) (6)

5. Family and Medical Leave

If annual leave, sick leave, or leave without pay will be used under the Family and Medical Leave Act of 1993 (FMLA), please provide the following information:

☐ I hereby invoke my entitlement to family and medical leave for:

☐ Birth/Adoption/Foster care

☐ Serious health condition of spouse, son, daughter, or parent

☐ Serious health condition of self

Contact your supervisor and/or your personnel office to obtain additional information about your entitlements and responsibilities under the FMLA. Medical certification of a serious health condition may be required by your agency.

6. Remarks

7. Certification: I certify that the leave/absence requested above is for the purpose(s) indicated. I understand that I must comply with my approved absence (and provide additional documentation, including medical information on this form may be grounds for disciplinary action, including removal.

7a

7b. Date signed

10-26-16

8a

☐ Disapproved

(If disapproved, give reason. If annual leave, initiate action to reschedule.)

8b. Reason for disapproval

8c. Signature

(b) (6)

8d. Date signed

10/26/2016

Privacy Act Statement

Section 6311 of title 5, United States Code, authorizes collection of this information. The primary use of this information is by management and your payroll office to approve and record your use of leave. Additional disclosures of the information may be: To the Department of Labor when processing a claim for compensation regarding a job connected injury or illness; to a State unemployment compensation office regarding a claim; to Federal Life Insurance or Health Benefits carriers regarding a claim; to a Federal, State, or local law enforcement agency when your agency becomes aware of a violation or possible violation of civil or criminal law; to a Federal agency when conducting an investigation for employment or security reasons; to the Office of Personnel Management or the General Accounting Office when the information is required for evaluation of leave administration; or the General Services Administration in connection with its responsibilities for records management.

Public Law 104-134 (April 26, 1996) requires that any person doing business with the Federal Government furnish a social security number or tax identification number. This is an amendment to title 31, Section 7701. Furnishing the social security number, as well as other data, is voluntary, but failure to do so may delay or prevent action on the application. If your agency uses the information furnished on this form for purposes other than those indicated above, it may provide you with an additional statement reflecting those purposes.

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 26, 2016 8:06 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Smeltz, Lori P CIV DLA DISTRIBUTION (US)
Cc: (b) (6) CIV DLA DISTRIBUTION (US)
Subject: (b) (6) leave approved
Attachments: scannedDoc (003) (002).pdf

Approved with reported POC

3/21/17

Storage Branch Shift Plan

		Shift	1st	Julian Date: 080					
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
		High Rise	5818	60.0%	61.7%	61	57	55	60.4%
		DR	1675	17.3%	27.6%	27	26	23	25.3%
16.5%	27.2%	DB	4143	42.7%	34.1%	34	32	32	35.2%
40.0%	32.9%	Active Items	3875	40.0%	38.3%	38	36	36	39.6%
9.8%	20.1%	DK	1065	11.0%	21.9%	22	20	20	22.0%
23.2%	11.5%	DT	2190	22.6%	10.9%	11	10	10	11.0%
10.5%	8.2%	DP	690	7.1%	5.4%	5	5	6	6.6%
		Total	9693				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	5655	375	870	58.5%
DR	1495	168	230	15.5%
DB	4160	207	640	43.1%
Active Items	4004	232	616	41.5%
DK	1040	133	160	10.8%
DT	2145	66	330	22.2%
DP	819	33	126	8.5%
Total	9659			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	435	435	308	308	743	743
0700-0800	870	1305	616	924	1486	2229
0800-0900	870	2175	616	1540	1486	3715
0900-1000	653	2828	462	2002	1115	4830
1000-1100	870	3698	616	2618	1486	6316
1100-1200	218	3915	154	2772	372	6687
1200-1300	870	4785	616	3388	1486	8173
1300-1400	653	5438	462	3850	1115	9288
1400-1500	218	5655	154	4004	372	9659
Total	5655		4004		9659	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 26, 2016 7:31 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Evans, Lester L CIV (US); Finn, Paul L CIV DLA DISTRIBUTION (US)
Subject: Storage plan/goals
Attachments: Storage Branch Shift Report (003) (002) (002).xlsm

Shift1stJulian Date:300
Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise581860.0%61.7%55575560.4%
DR167517.3%27.6%24262325.3%
DB414342.7%34.1%30323235.2%

Active Items387540.0%38.3%34363639.6%
DK106511.0%21.9%19202022.0%
DT219022.6%10.9%10101011.0%
DP6907.1%5.4%5566.6%
Total9693GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise565537587058.5%
DR149516823015.5%
DB416020764043.1%
Active Items400423261641.5%
DK104013316010.8%
DT21456633022.2%
DP819331268.5%
Total9659

High Rise Plan

Anticipated Directs A

DO NOT Touch Cells Below!!!!

Staff Aisles in this Order:		Work:	Initial Staffing:	Sign In:	20
1	DR28	118			
2	DR23	101			
3	DR18	99			
4	DR15	96			
5	DR10	92			
5	DR21	92			
7	DR05	83			
8	DR11	81			
9	DR06	79			
9	DR07	79			
9	DR24	79			
12	DR27	77			
13	DR01	75			
14	DR26	73			
15	DR19	72			
16	DR09	71			
16	DR32	71			
18	DR35	70			
19	DR03	70			
20	DR12	69			
21	DR14	65			
22	DR34	64			
23	DR31	63			
24	DR22	62			
25	DR16	60			
26	DR04	59	Not Staffed		
27	DR30	57	Not Staffed		
28	DR33	56	Not Staffed		
29	DR02	54	Not Staffed		
29	DR25	54	Not Staffed		
31	DR17	53	Not Staffed		
32	DR08	52	Not Staffed		
33	DR29	51	Not Staffed		
34	DR20	50	Not Staffed		
35	DR13	46	Not Staffed		



Julian Date:

DR Direct Employees

25

DR Direct Hours

163

DR Volume Goal

1625

DO NOT Touch Cells Below!!!!

<u>Staff Aisles in this Order:</u>		<u>Work:</u>	<u>Initial Staffing:</u>	<u>Sign In:</u>
1	DB06	321		
2	DB20	292		
3	DB30	277		
4	DB18	269		
5	DB19	262		
6	DB17	254		
7	DB09	253		
8	DB02	252		
9	DB24	246		
10	DB11	244		
11	DB21	236		
11	DB31	236		
13	DB01	235		
14	DB22	233		
15	DB14	222		
16	DB08	221		
17	DB26	218		
18	DB23	216		
19	DB29	213		
20	DB07	212		
21	DB12	210		
22	DB32	209		
23	DB10	207		
23	DB25	207		
25	DB16	202		
26	DB04	186		
26	DB05	186		
28	DB13	183		
29	DB27	181		
30	DB15	168		
31	DB28	165		
32	DB03	130		

32

**Sort & Rank
DB**
*Click to sort
before printing*

Julian Date:

DB Direct Employees

32

DB Direct Hours

208

DB Volume Goal

4160

vail	67
------	----

080



080

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 25, 2016 6:56 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Evans, Lester L CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US); Schiebold, Warren L Jr CIV (US); Carbaugh, Robert A Sr CIV (US); Anthony, Wayne L CIV (US); Gossard, Aron M CIV DLA DISTRIBUTION (US)
Subject: Storage plan/goals
Attachments: Storage Branch Shift Report (003) (002) (002).xlsm

EMPLOYEE NEEDING CERTIFICATE	SUPERVISOR	EXPIRATION DATE
(b) (6)		EXPIRED
		11/8/2016
		12/15/2016
		11/10/2016
		11/12/2016
		11/12/2016
		11/12/2016
		12/10/2016
		EXPIRED
		EXPIRED
		12/16/2016
		12/3/2016
		12/16/2016
		11/29/2016
		12/23/2016
		12/3/2016
		11/30/2016
		EXPIRED
		EXPIRED
		12/10/2016
		11/9/2016

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Monday, October 24, 2016 8:28 AM
To: Powley, Jason C CIV DLA DISTRIBUTION (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US); Anthony, Wayne L CIV (US); Gossard, Aron M CIV DLA DISTRIBUTION (US); Paganbonilla, Jose A CIV (US); Paganbonilla, Jose A CIV (US); Marlin, Jessie W CIV (US); Schiebold, Warren L Jr CIV (US); Coates, Joshua C CIV DLA INFO OPERATIONS (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: WPM certification expired or due to expire
Attachments: K1WPMExpired.xlsx

Make sure we get our employees updated on WPM training. We have a few that are expired and several that are coming up in the next couple of months. Let's be proactive on the upcoming WPM training and any that have expired we need to get them accomplished by COB Wednesday 10/26/2016, 1630.

3/21/17

Storage Branch Shift Plan

		Shift	1st	Julian Date: 080					
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
		High Rise	6612	63.3%	66.8%	66	31	29	64.4%
		DR	1629	15.6%	26.4%	26	12	11	24.4%
16.5%	27.2%	DB	4983	47.7%	40.4%	40	19	18	40.0%
40.0%	32.9%	Active Items	3835	36.7%	33.2%	33	16	16	35.6%
9.8%	20.1%	DK	707	6.8%	14.3%	14	7	7	15.6%
23.2%	11.5%	DT	2055	19.7%	10.1%	10	5	5	11.1%
10.5%	8.2%	DP	1143	10.9%	8.8%	9	4	4	8.9%
		Total	10447				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	3055	412	470	60.6%
DR	715	163	110	14.2%
DB	2340	249	360	46.5%
Active Items	1983	205	305	39.4%
DK	364	88	56	7.2%
DT	1073	62	165	21.3%
DP	546	54	84	10.8%
Total	5038			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	235	235	153	153	388	388
0700-0800	470	705	305	458	775	1163
0800-0900	470	1175	305	763	775	1938
0900-1000	353	1528	229	991	581	2519
1000-1100	470	1998	305	1296	775	3294
1100-1200	118	2115	76	1373	194	3488
1200-1300	470	2585	305	1678	775	4263
1300-1400	353	2938	229	1906	581	4844
1400-1500	118	3055	76	1983	194	5038
Total	3055		1983		5038	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Monday, October 24, 2016 6:39 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Evans, Lester L CIV (US)
Subject: Storage plan/ Goals
Attachments: Storage Branch Shift Report (003) (002) (002).xlsm

Labor share 3 to DP to full fill their plan. Adjusted high rise plan to accommodate the labor share.

Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise661263.3%66.8%31312964.4%
DR162915.6%26.4%12121124.4%
DB498347.7%40.4%19191840.0%

Active Items383536.7%33.2%16161635.6%
DK7076.8%14.3%77715.6%
DT205519.7%10.1%55511.1%
DP114310.9%8.8%4448.9%
Total10447GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise305541247060.6%
DR71516311014.2%
DB234024936046.5%
Active Items198320530539.4%
DK36488567.2%
DT10736216521.3%
DP546548410.8%
Total5038

High Rise Plan

Anticipated Directs Avail

67

DO NOT Touch Cells Below!!!!

Staff Aisles in this Order:	Work:	Initial Staffing:	Sign In:	2
1	DR03	85		
2	DR15	73		
3	DR06	60		
4	DR07	59		
5	DR14	56		
6	DR10	54		
7	DR09	53		
8	DR01	52		
9	DR08	51		
9	DR16	51		
9	DR20	51		
12	DR12	50		
12	DR19	50		
12	DR23	50		
15	DR22	49		
16	DR30	48		
17	DR11	47		
18	DR13	46		
18	DR29	46		
20	DR02	41		
20	DR04	41		
20	DR32	41		
23	DR24	39	Not Staffed	
24	DR05	37	Not Staffed	
24	DR18	37	Not Staffed	
24	DR25	37	Not Staffed	
27	DR17	36	Not Staffed	
27	DR21	36	Not Staffed	
27	DR27	36	Not Staffed	
30	DR35	34	Not Staffed	
31	DR33	33	Not Staffed	
32	DR34	30	Not Staffed	
33	DR26	30	Not Staffed	
33	DR28	30	Not Staffed	
35	DR31	28	Not Staffed	

Sort & Rank
DR

Click to sort
before printing

Julian Date: 080

DR Direct Employees

22

DR Direct Hours

143

DR Volume Goal

1430

DO NOT Touch Cells Below!!!!

Staff Aisles in this Order:	Work:	Initial Staffing:	Sign In:	19
1	DB30	238		
2	DB16	207		
3	DB01	196		

Sort & Rank
DB

Click to sort
before printing

Julian Date: 080

4	DB28	190			<u>DB Direct Employees</u>
5	DB06	189			30
6	DB24	173			
7	DB27	165			<u>DB Direct Hours</u>
8	DB25	164			195
9	DB10	162			
10	DB02	160			<u>DB Volume Goal</u>
11	DB31	158			3900
12	DB29	155			
13	DB08	154			
14	DB09	141			
15	DB17	137			
16	DB14	134			
17	DB04	133			
17	DB18	133			
17	DB23	133			
20	DB22	128			
21	DB12	127			
21	DB19	127			
23	DB11	123			
24	DB07	112			
24	DB15	112			
26	DB26	111			
27	DB05	109			
28	DB03	107			
29	DB13	105			
30	DB20	102			
31	DB21	95	Not Staffed		
31	DB32	95	Not Staffed		

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Friday, October 21, 2016 6:54 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Evans, Lester L CIV (US)
Subject: Storage Plan and Goals 2016295
Attachments: Storage Branch Shift Report (003) (002).xlsm

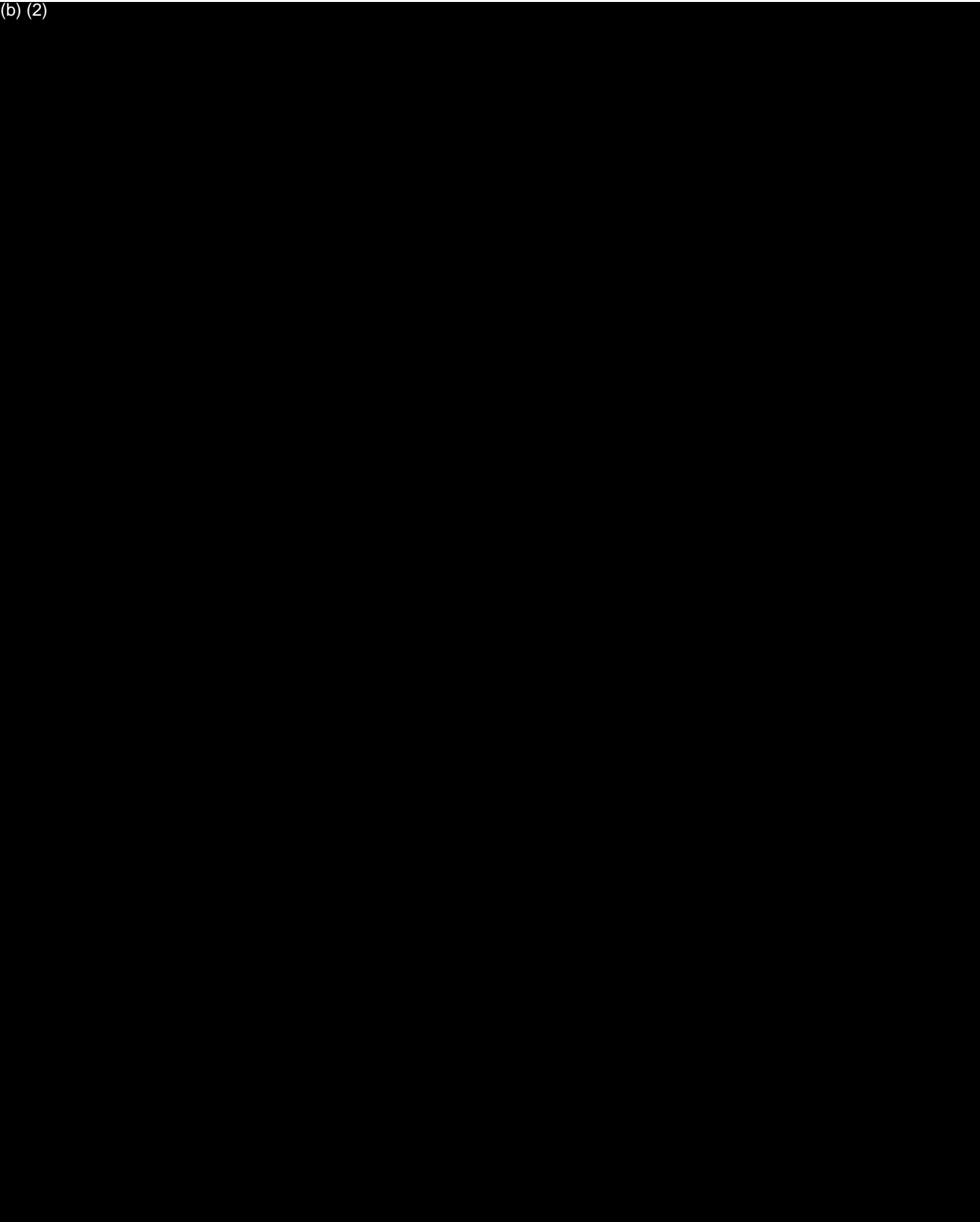
Labor Shared 11 employees to walk and pick

Shift1stJulian Date:295
Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise615661.3%62.4%52585261.2%
DR157315.7%25.4%21242225.9%
DB458345.6%37.0%31343035.3%

Active Items389038.7%37.6%31353338.8%
DK101110.1%20.4%17191720.0%
DT195019.4%9.5%89910.6%
DP9999.9%7.7%6778.2%
Total10046GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise533038682058.6%
DR143015722015.7%
DB390022960042.9%
Active Items377023358041.4%
DK8841261369.7%
DT19315929721.2%
DP9564814710.5%
Total9100

(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



(b) (2)



McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 20, 2016 10:07 AM
To: Simpson, Andrew H CIV DLA DISTRIBUTION (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Hardship Requests past practice
Attachments: Hardship Requests.pdf

Drew,

I talked to Dan Tedesco about the hardship request and he stated that it has been in place for several years and is a past practice. The attached hardship request SOP was put in place in 2009 by Dick Quarles.

High Rise Plan

Anticipated Directs A

DO NOT Touch Cells Below!!!!

Staff Aisles in this Order:		Work:	Initial Staffing:	Sign In:	2
1	DR09	74			
2	DR04	67			
3	DR28	61			
4	DR25	58			
5	DR24	55			
6	DR15	51			
7	DR17	50			
7	DR27	50			
9	DR23	47			
10	DR10	46			
10	DR16	46			
10	DR31	46			
13	DR26	45			
14	DR01	44			
15	DR08	42			
16	DR32	41			
17	DR03	40			
17	DR29	40			
19	DR14	39			
20	DR35	38			
21	DR13	38			
21	DR20	38			
23	DR18	37			
24	DR02	36			
24	DR07	36			
24	DR22	36			
27	DR21	35			
28	DR05	34	Not Staffed		
29	DR06	33	Not Staffed		
30	DR34	32	Not Staffed		
31	DR11	32	Not Staffed		
32	DR19	31	Not Staffed		
33	DR30	30	Not Staffed		
34	DR12	28	Not Staffed		
35	DR33	25	Not Staffed		



Julian Date:

DR Direct Employees

27

DR Direct Hours

176

DR Volume Goal

1755

DO NOT Touch Cells Below!!!!

<u>Staff Aisles in this Order:</u>		<u>Work:</u>	<u>Initial Staffing:</u>	<u>Sign In:</u>	16
1	DB30	184			
2	DB04	172			
3	DB24	164			
4	DB29	162			
5	DB09	160			
6	DB01	156			
7	DB06	146			
8	DB27	144			
9	DB05	143			
9	DB16	143			
9	DB20	143			
12	DB15	141			
12	DB31	141			
14	DB11	138			
15	DB26	132			
16	DB18	131			
17	DB10	126			
18	DB25	125			
19	DB13	121			
19	DB19	121			
21	DB22	119			
22	DB14	112			
22	DB28	112			
24	DB17	110			
24	DB32	110			
26	DB23	109			
27	DB02	106			
28	DB08	105			
29	DB12	102			
30	DB07	95			
31	DB21	93			
32	DB03	89			



Julian Date:

<u>DB Direct Employees</u>
32

<u>DB Direct Hours</u>
208

<u>DB Volume Goal</u>
4160

vail	67
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080



080

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 20, 2016 6:49 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Carbaugh, Robert A Sr CIV (US); Thomas, Shawn L CIV (US); Peterson, Lisa L CIV (US); Schiebold, Warren L Jr CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US); Anthony, Wayne L CIV (US); Gossard, Aron M CIV DLA DISTRIBUTION (US); Paganbonilla, Jose A CIV (US)
Subject: Storage Plan/ Goals 2016294
Attachments: Storage Branch Shift Report (003).xlsm

Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise562065.7%66.2%59625665.9%
DR145717.0%27.3%24262428.2%
DB416348.7%38.9%34373237.6%

Active Items293734.3%33.8%30322934.1%
DK8189.6%19.1%17181618.8%
DT148517.4%8.4%7878.2%
DP7048.2%6.3%6667.1%
Total8557GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise572035488064.5%
DR156014624017.6%
DB416020864046.9%
Active Items315318148535.5%
DK8321021289.4%
DT15024523116.9%
DP819341269.2%
Total8873

Active Items Plan

Julian Date: 080

Anticipated Directs Avail

32

DK

Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	15	889
DK01/04	7	327
DK02/03	8	562
Verify Pack Staffing		
Packers	17	884
DK01/04	6	312
DK02/03	11	572

DK Direct Employees

26

DK Direct Hours

169

DK Volume Goal

1352

DT

Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:
--------------------------------	----------------------------	------------------------------------

1

Click to:
Sort & Rank
DTNew Active Items
(DP03-17; DT09-15;
Cutables)

DO NOT Touch Cells Below!!!!

1	DT15	227	10
2	DT05	186	6
3	DT04	166	2
4	DT02	163	5
5	DT10	152	3
6	DT03	138	9
6	DT11	138	4
8	DT06	131	1
9	DT01	126	8
9	DT08	126	7
11	DT14	124	#VALUE!
12	DT13	121	#VALUE!
13	DT07	102	#VALUE!
14	DT12	97	#VALUE!
15	DT09	93	#VALUE!

Cutables	DT20	0	
	DT21	0	
	DT22	2	
	DT23	5	

DT Direct Employees

9

DT Direct Hours

59

DT Volume Goal

1931

Cutables Direct
Employees

0

Row	Work	Row	Work
DP03	32	DT09	93
DP04	34	DT10	152
DP05	30	DT11	138
DP06	47	DT12	97
DP07	69	DT13	121
DP08	77	DT14	124
DP09	69	DT15	227
DP10	100		
DP11	61	DT20	0
DP12	52	DT21	0
DP13	32	DT22	2
DP14	73	DT23	5
DP15	45		
DP16	86		
DP17	39		

DP

Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:
--------------------------------	----------------------------	------------------------------------

2

Click to:
Sort & Rank
DPOld Active Items
(DP01-02; DT01-08)

DO NOT Touch Cells Below!!!!

1	DP01	180	8
2	DP02	121	4
3	DP10	100	7
4	DP16	86	5
5	DP08	77	1
6	DP14	73	3
7	DP07	69	6
7	DP09	69	2
9	DP11	61	#VALUE!
10	DP12	52	#VALUE!
11	DP06	47	#VALUE!
12	DP15	45	#VALUE!
13	DP17	39	#VALUE!
14	DP04	34	#VALUE!
15	DP03	32	#VALUE!
15	DP13	32	#VALUE!
17	DP05	30	#VALUE!

DP Direct Employees

7

DP Direct Hours

46

DP Volume Goal

956

Row	Work	Row	Work
DP01	180	DT01	126
DP02	121	DT02	163
		DT03	138
		DT04	166
		DT05	186
		DT06	131
		DT07	102
		DT08	126

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 19, 2016 6:59 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: TODAT PLAN GOALS
Attachments: Storage Branch Shift Report (003).xlsm

3/21/17

Storage Branch Shift Plan

		Shift	1st	Julian Date: 080					
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
% Work	% Hrs	High Rise	6360	54.3%	54.1%	53	49	50	55.6%
16.5%	27.2%	DR	1552	13.3%	21.2%	21	19	20	22.2%
40.0%	32.9%	DB	4808	41.1%	32.9%	33	30	30	33.3%
		Active Items	5346	45.7%	45.9%	45	41	40	44.4%
9.8%	20.1%	DK	1545	13.2%	26.4%	26	24	26	28.9%
23.2%	11.5%	DT	2433	20.8%	10.1%	10	9	8	8.9%
10.5%	8.2%	DP	1438	12.3%	9.4%	9	8	6	6.7%
		Total	11706				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	5200	396	800	57.2%
DR	1300	155	200	14.3%
DB	3900	240	600	42.9%
Active Items	3887	335	598	42.8%
DK	1352	193	208	14.9%
DT	1716	74	264	18.9%
DP	819	68	126	9.0%
Total	9087			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	400	400	299	299	699	699
0700-0800	800	1200	598	897	1398	2097
0800-0900	800	2000	598	1495	1398	3495
0900-1000	600	2600	449	1944	1049	4544
1000-1100	800	3400	598	2542	1398	5942
1100-1200	200	3600	150	2691	350	6291
1200-1300	800	4400	598	3289	1398	7689
1300-1400	600	5000	449	3738	1049	8738
1400-1500	200	5200	150	3887	350	9087
Total	5200		3887		9087	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items
6124	2096

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 18, 2016 8:33 AM
To: Thomas, Shawn L CIV (US); Schiebold, Warren L Jr CIV (US); Carbaugh, Robert A Sr CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US); Anthony, Wayne L CIV (US); Paganbonilla, Jose A CIV (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Final Plan for Storage
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

I had to reduce the amount of employees in DP and DT due to the miscommunication we had with attendance this morning. The 15 employees we labor shared this morning was adequate for this plan but we could of share 5 more to help with the production in walk and pick.

Moving forward we need to make sure we have our attendance to me by 0620 so I can make an adjustment to the plan ASAP.

Also we have to follow the plan that is issued at morning set up. The High rise will send the labor share employees directly to Old active items to back fill and complete the plan for walk and pick. If DK does not have enough to fulfill their plan we will make an adjustment in high rise and labor share more employees.

I will make every effort to predict the correct labor share at pre-shift but it depends on the attendance for that day.

Active Items Plan

Julian Date: 080

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	14	909
DK01/04	6	370
DK02/03	8	539
Verify Pack Staffing		
Packers	17	884
DK01/04	7	364
DK02/03	10	520

Anticipated Directs Avail	32
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DK Direct Employees
26

DK Direct Hours
169

DK Volume Goal
1352

DT					<div>Click to: Sort & Rank DT</div>	New Active Items (DP03-17; DT09-15; Cutables)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	0	Row		Work	Row	Work	
DO NOT Touch Cells Below!!!!									
1	DT08	212	1		DT Direct Employees	DP03	52	DT09	211
2	DT09	211	2		10	DP04	35	DT10	171
3	DT04	204	5			DP05	37	DT11	123
4	DT02	196	10		DT Direct Hours	DP06	67	DT12	156
5	DT05	190	7		65	DP07	175	DT13	120
6	DT06	189	8			DP08	111	DT14	170
7	DT10	171	9		DT Volume Goal	DP09	40	DT15	138
8	DT14	170	3		2145	DP10	60		
9	DT12	156	4			DP11	143	DT20	2
10	DT01	140	6			DP12	89	DT21	0
11	DT15	138	#VALUE!			DP13	70	DT22	0
12	DT11	123	#VALUE!		Cutables Direct	DP14	117	DT23	3
13	DT13	120	#VALUE!		Employees	DP15	52		
14	DT03	119	#VALUE!		1	DP16	100		
15	DT07	89	#VALUE!			DP17	62		
Cutables	DT20	2							
	DT21	0							
	DT22	0							
	DT23	3							

DP				3	<div>Click to: Sort & Rank DP</div>	Old Active Items (DP01-02; DT01-08)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	Row			Work	Row	Work	
DO NOT Touch Cells Below!!!!						DP01	123	DT01	140
1	DP07	175	7	DP02	109	DT02	196		
2	DP11	143	9	DP Direct Employees		DT03	119		
3	DP01	123	8	9		DT04	204		
4	DP14	117	3	DP Direct Hours		DT05	190		
5	DP08	111	5	59		DT06	189		
6	DP02	109	4	DP Volume Goal		DT07	89		
7	DP16	100	1	1229		DT08	212		
8	DP12	89	6						
9	DP13	70	2						
10	DP06	67	#VALUE!						
11	DP17	62	#VALUE!						
12	DP10	60	#VALUE!						
13	DP03	52	#VALUE!						
13	DP15	52	#VALUE!						
15	DP09	40	#VALUE!						
16	DP05	37	#VALUE!						
17	DP04	35	#VALUE!						

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 18, 2016 6:53 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Plan Goals 10/18/2016
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

FY14 Cost Center, ION, and Timekeeping Information

TIMEKEEPING REMINDERS

Questions - If you have any EAGLE related questions, please do not hesitate to contact the Site Administrators (Mark Buchanan or Laurie Osborne)	
Employee Management	<p>Schedule - It is imperative you keep the schedule as accurate as possible. The schedule is used for a multitude of things by EAGLE and outside of EAGLE. If you make sure each employee's schedule is correct prior to the second Sunday of the Pay Period, there should be less changes you need to manually input.</p> <p>EAGLE Work Schedule - Should either be Not on AWS (0)(Employee works 5 days, 8 hours a day); Compressed 80 (6)(Employee works 5-4/9); or Compressed 40/40 (8)(Employee works 4 10 hour days). Make sure you DO NOT use AWS (0) to put a schedule of 4-10 hour days. Use the correct</p> <p>Separations - If someone is separating, please input the last official day of work in the separation date box as soon as you are aware of it. If you cannot enter it, send it to your next higher Administrative person or to the Site Administrator. This is ONLY for employees departing DLA.</p> <p>Cost Center -This should be the code the employee works in 51% or more of the time. DO NOT change the Cost Center in Employee Management. If a hard coded Cost Center needs changed please notify a Site Administrator and Deb Johnson.</p> <p>Employee Roles - In order to get an Employee Role in EAGLE (Timekeeper, Supervisor, etc), you must complete a DD 2875 and DL 1916. These must be then forwarded to the Site Administrator for processing.</p> <p>Start Time - Make sure the schedule reflects the proper start time, the proper hours in each day the employee works, and the correct shift/Night Differential hours.</p>
Timekeeping	<p>You should enter Overtime, Leave, Exceptions (Cost Center and/or ION work outside of the defaults, and any item other than normal time during the first week of the pay period. When Default Labor runs the second Sunday of each pay period, it will automatically populate around these</p> <p>Sunday Graded (SG) - Make sure that all GS employees whose schedule reflect them working on Sunday are coded SG. This must be manually input; EAGLE will not populate the SG code.</p> <p>Leave - All leave will be charged to hard coded Cost Center. Never use an ION when charging leave.</p> <p>Leave Without Pay (LWOP)(KA) - When an employee is requesting LWOP, AND HAS THE SUPPORTING DOCUMENTATION TO DO SO, code the employee as "KA" in EAGLE. This is in line with the LWOP SOP.</p> <p>Time Off Awards - If you have an employee who is taking time off from a Time Off Award they received, the proper code in EAGLE is LY.</p> <p>Night Differential - If a GS employee takes a total of 8 hours or more leave in a pay period (daylight or night leave), they are NOT entitled to night differential for leave. This does not include holiday leave, compensatory time taken, admin leave etc in that total. **Timekeeper and Supervisor must ensure that night differential is checked in EAGLE to ensure employee is paid for holiday leave and compensatory time taken.</p> <p>Night Differential - If a GS employee works between the hours of 6 pm and 6 am, with the exception of lunch they are entitled to night differential for those work hours. The number of hours that should be placed in the Night Differential block on the schedule are the number of hours before 6:00 AM or after 6 PM: Example - an employee works 0400 to 1230, the employee would be entitled to 2 hours of night diff and the 2 hours should be added to their schedule. Employee works 1400 to 2230, lunch is from 1800 to 1830. The employee is entitled to 4 hrs of night differential and it should be added to their schedule. GS employees are only entitled to Night Differential when they work those hours.</p> <p>Shift Differential - WG employees that are receiving Shift Differential and are temporarily detailed to another position are entitled to the differential that is more advantageous to them. If a Second Shift employee is detailed to First Shift, they continue to receive Second Shift differential. If a Second Shift employee is detailed to Third Shift, they are entitled to Third Shift differential.</p> <p>Holidays - If a holiday falls on a full-time employee's regularly scheduled day off (RDO), then he/she gets the holiday on another day, called the "in lieu of" holiday. This is determined as follows: If the holiday falls on a Sunday, the employee must take the next regularly scheduled workday following the holiday as his/her "in lieu of" holiday. If the holiday falls on any day other than Sunday, the employee must take the last regularly scheduled workday preceding the holiday as his/her "in lieu of" holiday.</p> <p>Holidays - An employee must be in a pay status either the day prior or the day after a holiday in order to receive payment for the holiday.</p> <p>Deployment/TDY - If you have employees deploying or going TDY, please make sure you notify a Site Administrator and Deb Johnson. There are a variety of things that need to occur with Cost Centers, IONs, and how time is charged and tracked that you may be unfamiliar with.</p> <p>Admin Leave (LN) - This code is used primarily for Fitness/Wellness and Blood Donation.</p> <p>Excused Absence (LV) - This code is used for early departure and weather related time off.</p>
Submission / Certification	<p>Validation Override - If you are doing a Validation Override, something needs corrected. There are VERY few times this needs to be utilized. Please let one of the Site Administrators know so we can look at it or get the correct answer as to the problem.</p> <p>Submitting Time - Everyone MUST be submitted unless they have a Separation Date prior to the beginning of the Pay Period. If they are not submitted, they will not get paid.</p> <p>Certifying Time - Everyone MUST be certified prior to 1200 hours on the Monday pay transmits. There are NO exceptions. If a Supervisor is going to be on leave, they need to coordinate with their Supervisor or another Supervisor to complete this requirement. If something cannot be worked out, please contact one of the Site Administrators.</p>

Non-Productive		60000M1	60000M2	60000MC	60600M4	60620M6	60630M7	60650M9	60670MA
Internal Order	IO Description								
Number									
	IONs used with Indirect Cost Centers								
9900400005	EEO Activities	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
9900400006	Non Major Duty Activities	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
9900492401	Safety/VPP Program	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
9901000001	Training - Not OJT	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZACLT	Action Learning Teams	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZAFDS	Armed Forces Day Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZATCP	Attendance @ Ceremonies and Programs	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZCALs	Calibration Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZCCPS	Children's Christmas Party Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZCCSP	Culture Climate Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZCORS	Compliance Review Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZDESP	Dennison Survey Participation	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZDSSD	DSS Downtime	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZEAPR	Employee Assistance Program	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZEMAD	Employee Appreciation Day	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZFEPS	FEPASS Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZINJU	Time to Accompany Employees to Clinic/Hospital	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZKAIM	Kaizen Meetings	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZMCPS	Management Control Program Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZMHEP	MHE Physicals	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZMLMM	Mid-Level Management Meetings	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZNHIP	New Hire Interview Process	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZOSHA	OSHA Support	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZSTDO	Staff Duty Officer	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZSTHI	Student Hires	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZTRRD	Trash Room Duties	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60001ZWASU	Wage Survey	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60002EMBNC	Storage Operations	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60002ZADHC	Stock Readiness Inspections	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60009ZDRUG	Drug Testing	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60009ZUNON	Union Activities	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60002ZSTND	Distribution Standardization	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
99004003JY	Hurrican Sandy	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
9900400021	Audit Readiness Tracking	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60003ZNSTD	Standardization Operations	Y (Note 1)	Y (Note 1)	Y (Note 1)	Y (Note 1)	Y (Note 1)	Y (Note 1)	Y (Note 1)	Y (Note 1)
60003TPFMS	FMS Tobyhanna Shipments	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60003ENADR	Alternative Dispute Resolution	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)	N (Note 2)	N (Note 2)	N (Note 2)
60004ENJBS	JBS Training	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60004ENQCA	QC Audits	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60004ENPDT	Professional Development Training	Y (Note 1)	Y (Note 1)	Y (Note 1)	N (Note 2)	Y (Note 1)	N (Note 2)	N (Note 2)	N (Note 2)
60003ZNCTP	Clothing and Textile 3PL Supplier Labor	N (Note 3)	N (Note 3)	N (Note 3)	N (Note 3)	N (Note 3)	N (Note 3)	N (Note 3)	N (Note 3)
Notes:	1 - If this is your hard coded Cost Center, just add the applicable ION								
	2 - If this is your hard coded Cost Center, change the Cost Center on the T&A Sheet to 60000M2 and add applicable ION								
	3 - This ION is used two ways; for supervision and performing the work. If you are performing the work, change your Cosi Center to M4 and add the ION. If you are supervising the work, change your Cost Center to M2 and add the ION.								

Non-Productive		IO Description	60000M1	60000M2	60000MC	60600M4	60620M6	60630M7	60650M9	60670MA
Internal Order Number										
Internal Order Number	IO Description	60000M1	60000M2	60000MC	60600M4	60620M6	60630M7	60650M9	60670MA	
	IONs used with Cost Center M9 Only									
60004ZPSMS	DLA ICPs - PPP&M (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPA12	A12 PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPAJ2	AJ2 (Army Retail PPPM) (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPAKZ	AKZ (Army Wholesale PPPM) (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPB14	B14 PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPB16	B16 PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPB17	B17 PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPFGZ	FGZ (OOALC) PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPFHZ	FHZ (OCALC) PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPFLZ	FLZ (WRALC) PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPFPD	FPD (KELLY ALC) PPPM (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPTIS	NAVICP-P (N32/N35/NRP) MTIS (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPC32	NAVICP-M (N32/NRP) COSIS (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPC35	NAVICP-M (N35/NRP) COSIS (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ZPFPM	NAVICP-P (N32/N35/NRP) NAVY F Condition (DSS Only)	N	N	N	N	N	N	Y	N	
609A4ETRIC	Tamiflu (DSS ONLY)	N	N	N	N	N	N	Y	N	
	IONs used with Cost Center MA Only									
6000MZMC9L	SMS Cold Chain	N	N	N	N	N	N	N	Y	
60004ZISMS	SMS DLA ICPs - Inspection	N	N	N	N	N	N	N	Y	
609A4ZIA12	A12 Inspections	N	N	N	N	N	N	N	Y	
609A4ZIAJ2	TACOM-AKZ AJ2 Inspections	N	N	N	N	N	N	N	Y	
609A4ZIAKZ	TACOM-AKZ AKZ Inspections	N	N	N	N	N	N	N	Y	
609A4ZIB14	B14 Inspections	N	N	N	N	N	N	N	Y	
609A4ZIB16	B16 Inspections	N	N	N	N	N	N	N	Y	
609A4ZIB17	B17 Inspections	N	N	N	N	N	N	N	Y	
609A4ZIB64	B64 Inspections	N	N	N	N	N	N	N	Y	
609A4ZIFGZ	FGZ (OOALC) Inspections	N	N	N	N	N	N	N	Y	
609A4ZIFHZ	FHZ (OCALC) Inspections	N	N	N	N	N	N	N	Y	
609A4ZIFLZ	FLZ (WRALC) Inspections	N	N	N	N	N	N	N	Y	
609A4ZIFPD	FPD (Kelly ALC) Special Inspections	N	N	N	N	N	N	N	Y	
609A4ZIAVI	NAVICP-M (N32/NRP) Inspections	N	N	N	N	N	N	N	Y	
609A4ZISPI	NAVICP-M (N35/NRP) Inspections	N	N	N	N	N	N	N	Y	

Non-Productive									
Internal Order Number	IO Description	60000M1	60000M2	60000MC	60600M4	60620M6	60630M7	60650M9	60670MA
	Special Project IONS								
6000KETROP	Medical Kitting for DLA Troop Support	N	N	N	N	N	N	N	Y
60003EK001	MEI Reference Number KTA-13-145 Aviation	N	N	N	N	N	N	N	Y
60003EK003	MEI Reference Number KTA-13-146 Aviation	N	N	N	N	N	N	N	Y
60003EK004	F18 NACES KTA-13-151 NSN 1560-01-507-8705 Aviation	N	N	N	N	N	N	N	Y
60003EK005	2881 Kits KTA-13-171 Aviation	N	N	N	N	N	N	N	Y
60003EK006	B52 K3-2882 Kits KTA-13-172 Aviation	N	N	N	N	N	N	N	Y
60003EK007	K3-2883 Kits KTA-13-173 Aviation	N	N	N	N	N	N	N	Y
6000OEODMO	Hazardous Waste Disposal in Mechanicsburg Disp Svcs	N	N	N	N	N	N	N	Y
609AOEFAFB	Support DLA Staging/Consolidation Efforts AFLCMC/WFCA	N	N	N	N	N	N	N	Y
609AOEO88P	Support for the M88 Program in Support of the 145TH PEO G	N	N	N	N	N	N	N	Y
609AOEOMEPE	DOD PM MEP TFP	N	N	N	N	N	N	N	Y
609AOEOGBS	Army Global Broadcast System CECOM	N	N	N	N	N	N	N	Y
609AKEKMMMA	Medical Kitting for USAMMA FL8D Funding	N	N	N	N	N	N	N	Y
609AKEKMM1	Medical Kitting for USAMMA Reset Funding	N	N	N	N	N	N	N	Y
609AOEOPIA	Consolidation Ethiopia Material USASAC	N	N	N	N	N	N	N	Y
609AOEOSTC	Afghanistan Consolidation for ANA USASAC	N	N	N	N	N	N	N	Y
609AOEO313	Consolidation Afghanistan Material USASAC	N	N	N	N	N	N	N	Y
609AOEOAFG	Above Standard level of Service USAF	N	N	N	N	N	N	N	Y
609AOEORAD	Surveys of Radioactive Material NAVICP-OSM	N	N	N	N	N	N	N	Y
609AOETVIA	Consolidation Latvia Material	N	N	N	N	N	N	N	Y
609AOEHLNK	Hellenic Army Support	N	N	N	N	N	N	N	Y
609AOPSERV	Shipyards Surv	N	N	N	N	N	N	N	Y
609AOEPARS	Repair G12 Cargo Parachutes	N	N	N	N	N	N	N	Y
609AOEOAF1	ANA DLA Civ Pers Svc	N	N	N	N	N	N	N	Y
6000KEK087	KTA-14-087	N	N	N	N	N	N	N	Y
6000KEK039	KTA-14-039	N	N	N	N	N	N	N	Y
6000KEK037	KTA-14-037	N	N	N	N	N	N	N	Y
6000KEK050	KTA-14-050	N	N	N	N	N	N	N	Y
6000KEK051	KTA-14-051	N	N	N	N	N	N	N	Y
6000KEK063	KTA-14-063	N	N	N	N	N	N	N	Y
6000KEK064	KTA-14-064	N	N	N	N	N	N	N	Y
6000KEK065	KTA-14-065	N	N	N	N	N	N	N	Y
6000KEK070	KTA-14-070	N	N	N	N	N	N	N	Y
6000KEK071	KTA-14-071	N	N	N	N	N	N	N	Y
609AOEPAR1	Repair G12 Parachutes	N	N	N	N	N	N	N	Y
6000KEK078	KTA-14-078	N	N	N	N	N	N	N	Y
609AOENAVL	Navy Log Support	N	N	N	N	N	N	N	Y
609AOESKID	Construct Shipping Skids	N	N	N	N	N	N	N	Y
		N	N	N	N	N	N	N	Y
Cost Center Information									
60000M1	Command Staff - Indirect. Headquarters Administration	Only used for those individuals assigned to the Command Group. Commander and general administrative control over all activities of an installation or activity.							
60000M2	Support Services - Indirect. Overall planning, management, and administrative services	Used for managers, supervisors, transportation services, traffic management, transportation services, clerical, and support personnel							
60000MC	Performance Excellence - Indirect	Only used for PEO personnel							
60600M4	DDC-Processing Wholesale - Direct	Receipt and Stow Operations. Issue, Pack, and Shipment.							
60620M6	Storage Operations - Indirect	Functions related to holding materiel in storage and physical inventory (Non-Reimbursable): Stock Readiness Inspections, Care of Stock, Rewarehousing, Unit and Set Assembly/Disassembly, Physical Inventory.							
60630M7	CCP/TCSP/IMH - Direct								
	Consolidation Containerization Point (CCP) Operations	Consolidation and containerization of inbound material for onward movement through the Defense Transportation System (DTS) to properly route and maximize military support supplies, keeping timeliness and efficiency at the forefront. Includes all costs for household goods shipments as well as documentation and issuing operations.							
	Theater Consolidation Shipping Point (TCSP)	Primary conduit for CL II,III(p),IV, and IX entering the Theater. TCSP rapidly consolidates/segregates shipments from multiple sources and prepares for onward shipment directly to the customer by appropriate conveyance.							
	Intermodal Hub (IMH)	Provides consolidation, containerization or air palletization services for export and household goods shipments moving via the DTS as well as deaggregation and transshipment services for imported seavan container loads of freight and personal property. Includes ship load planning, stevedoring, ship load and discharge mission.							
60650M9	PPP&M - Direct								

[illegible]

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Monday, October 17, 2016 8:55 AM
To: DLA Distribution Susq FY15 K Storage VS Spv
Cc: Fulton, Andrew S CIV DLA DISTRIBUTION (US); Anthony, Wayne L CIV (US)
Subject: FY14 Cost Center and ION.xlsx
Attachments: FY14 Cost Center and ION.xlsx

3/22/17

Storage Branch Shift Plan

		Shift	1st	Julian Date:				081	
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
% Work	% Hrs	High Rise	5970	57.9%	59.1%	52	25	24	55.8%
16.5%	27.2%	DR	1962	19.0%	29.2%	26	13	12	27.9%
40.0%	32.9%	DB	4008	38.9%	29.8%	26	13	12	27.9%
		Active Items	4346	42.1%	40.9%	36	18	19	44.2%
9.8%	20.1%	DK	1319	12.8%	24.6%	22	11	11	25.6%
23.2%	11.5%	DT	2170	21.0%	9.8%	9	4	5	11.6%
10.5%	8.2%	DP	927	9.0%	6.6%	6	3	3	7.0%
		Total	10316				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	2340	397	360	53.3%
DR	780	196	120	17.8%
DB	1560	200	240	35.5%
Active Items	2054	275	316	46.7%
DK	572	165	88	13.0%
DT	1073	66	165	24.4%
DP	410	44	63	9.3%
Total	4394			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	180	180	158	158	338	338
0700-0800	360	540	316	474	676	1014
0800-0900	360	900	316	790	676	1690
0900-1000	270	1170	237	1027	507	2197
1000-1100	360	1530	316	1343	676	2873
1100-1200	90	1620	79	1422	169	3042
1200-1300	360	1980	316	1738	676	3718
1300-1400	270	2250	237	1975	507	4225
1400-1500	90	2340	79	2054	169	4394
Total	2340		2054		4394	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items
6124	2096

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Monday, October 17, 2016 6:49 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Evans, Lester L CIV (US); Carbaugh, Robert A Sr CIV (US); Thomas, Shawn L CIV (US)
Subject: Storage Plan goals
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

Low attendance in today has created some resource issues. Please execute plan High rise labor shred 4 employees

Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise597057.9%59.1%28252455.8%
DR196219.0%29.2%14131227.9%
DB400838.9%29.8%14131227.9%

Active Items434642.1%40.9%19181944.2%
DK131912.8%24.6%12111125.6%
DT217021.0%9.8%54511.6%
DP9279.0%6.6%3337.0%
Total10316GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise234039736053.3%
DR78019612017.8%
DB156020024035.5%
Active Items205427531646.7%
DK5721658813.0%
DT10736616524.4%
DP41044639.3%
Total4394

Active Items Plan

Julian Date: 081

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	4	232
DK01/04	3	140
DK02/03	1	92
Verify Pack Staffing		
Packers	5	260
DK01/04	3	156
DK02/03	2	104

Anticipated Directs Avail	31
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DK Direct Employees

7

DK Direct Hours

46

DK Volume Goal

364

DT

Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	0	<div>Click to: Sort & Rank DT</div>	New Active Items (DP03-17; DT09-15; Cutables)			
DO NOT Touch Cells Below!!!!						Row	Work	Row	Work
1	DT13	36	1		DT Direct Employees	DP03	12	DT09	13
2	DT14	31	#VALUE!		1	DP04	12	DT10	13
3	DT05	21	#VALUE!			DP05	12	DT11	13
4	DT07	19	#VALUE!		DT Direct Hours	DP06	12	DT12	13
5	DT01	17	#VALUE!		7	DP07	14	DT13	36
6	DT02	14	#VALUE!			DP08	12	DT14	31
6	DT04	14	#VALUE!		DT Volume Goal	DP09	12	DT15	13
8	DT03	13	#VALUE!		215	DP10	12		
8	DT06	13	#VALUE!			DP11	13	DT20	2
8	DT08	13	#VALUE!			DP12	12	DT21	0
8	DT09	13	#VALUE!		Cutables Direct Employees	DP13	12	DT22	0
8	DT10	13	#VALUE!		1	DP14	12	DT23	3
8	DT11	13	#VALUE!			DP15	12		
8	DT12	13	#VALUE!			DP16	12		
8	DT15	13	#VALUE!			DP17	12		
Cutables	DT20	2							
	DT21	0							
	DT22	0							
	DT23	3							

DP

Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	Click to: Sort & Rank DP	Old Active Items (DP01-02; DT01-08)			
					Row	Work	Row	Work
DO NOT Touch Cells Below!!!!								
1	DP02	24	1		DP01	16	DT01	17
2	DP01	16	2		DP02	24	DT02	14
3	DP07	14	#VALUE!		DP Direct Employees		DT03	13
4	DP11	13	#VALUE!		2		DT04	14
5	DP03	12	#VALUE!				DT05	21
5	DP04	12	#VALUE!		DP Direct Hours		DT06	13
5	DP05	12	#VALUE!		13		DT07	19
5	DP06	12	#VALUE!				DT08	13
5	DP08	12	#VALUE!		DP Volume Goal			
5	DP09	12	#VALUE!		273			
5	DP10	12	#VALUE!					
5	DP12	12	#VALUE!					
5	DP13	12	#VALUE!					
5	DP14	12	#VALUE!					
5	DP15	12	#VALUE!					
5	DP16	12	#VALUE!					
5	DP17	12	#VALUE!					

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Saturday, October 15, 2016 9:06 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: FW: Storage Plan Goals
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

-----Original Message-----

From: Evans, Lester L CIV (US)
Sent: Saturday, October 15, 2016 9:05 AM
To: Peterson, Lisa L CIV (US) <Lisa.Peterson@dla.mil>; Gossard, Aron M CIV DLA DISTRIBUTION (US) <Aron.Gossard@dla.mil>; Anthony, Wayne L CIV (US) <Wayne.Anthony@dla.mil>
Subject: Storage Plan Goals

Today we want to get all work cleaned up.

High Rise: make sure we get the hi count table cleaned up.

-All DRO need to be completed today.....we have more than enough employees to get that accomplished.
Employees that do not have a row can do the following task -Clean pit floor and walk all aisles to check for housekeeping opportunities
- bin floor: make sure all pack stations are 5's
- Supply areas need to be 5's
- clean under rack conveyance
- general housekeeping

ACTIVE ITEMS;

Same as above except Hi count table

All stows pallets need a home. No pallets should not be in a finite location or a planograph location

3/22/17

Storage Branch Shift Plan

		Shift	1st	Julian Date: 081					
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
% Work	% Hrs	High Rise	4710	56.8%	57.6%	51	53	55	59.8%
16.5%	27.2%	DR	1717	20.7%	30.8%	27	28	29	31.5%
40.0%	32.9%	DB	2993	36.1%	26.8%	24	25	26	28.3%
		Active Items	3585	43.2%	42.4%	37	39	37	40.2%
9.8%	20.1%	DK	1174	14.2%	26.3%	23	24	23	25.0%
23.2%	11.5%	DT	1638	19.7%	8.9%	8	8	8	8.7%
10.5%	8.2%	DP	843	10.2%	7.2%	6	7	6	6.5%
		Total	8295				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	5265	321	810	58.5%
DR	1885	172	290	21.0%
DB	3380	150	520	37.6%
Active Items	3731	237	574	41.5%
DK	1196	147	184	13.3%
DT	1716	50	264	19.1%
DP	819	40	126	9.1%
Total	8996			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	405	405	287	287	692	692
0700-0800	810	1215	574	861	1384	2076
0800-0900	810	2025	574	1435	1384	3460
0900-1000	608	2633	431	1866	1038	4498
1000-1100	810	3443	574	2440	1384	5882
1100-1200	203	3645	144	2583	346	6228
1200-1300	810	4455	574	3157	1384	7612
1300-1400	608	5063	431	3588	1038	8650
1400-1500	203	5265	144	3731	346	8996
Total	5265		3731		8996	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items
6124	2096

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 13, 2016 7:02 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Shaffer, Ty B LT USN DLA DISTRIBUTION (US); Cammack, James C Sr CIV (US)
Subject: Storage Plan/Goals 2016287
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise471056.8%57.6%51504957.0%
DR171720.7%30.8%27262529.1%
DB299336.1%26.8%24232427.9%

Active Items358543.2%42.4%37363743.0%
DK117414.2%26.3%23232326.7%
DT163819.7%8.9%8889.3%
DP84310.2%7.2%6667.0%
Total8295GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise474532173056.0%
DR162517225019.2%
DB312015048036.8%
Active Items373123757444.0%
DK119614718414.1%
DT17165026420.2%
DP819401269.7%
Total8476

3/22/17

Storage Branch Shift Plan

		Shift	1st	Julian Date:				081	
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
% Work	% Hrs	High Rise	4710	56.8%	57.6%	51	50	49	57.0%
16.5%	27.2%	DR	1717	20.7%	30.8%	27	26	25	29.1%
40.0%	32.9%	DB	2993	36.1%	26.8%	24	23	24	27.9%
		Active Items	3585	43.2%	42.4%	37	36	37	43.0%
9.8%	20.1%	DK	1174	14.2%	26.3%	23	23	23	26.7%
23.2%	11.5%	DT	1638	19.7%	8.9%	8	8	8	9.3%
10.5%	8.2%	DP	843	10.2%	7.2%	6	6	6	7.0%
		Total	8295				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	4745	321	730	56.0%
DR	1625	172	250	19.2%
DB	3120	150	480	36.8%
Active Items	3731	237	574	44.0%
DK	1196	147	184	14.1%
DT	1716	50	264	20.2%
DP	819	40	126	9.7%
Total	8476			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	365	365	287	287	652	652
0700-0800	730	1095	574	861	1304	1956
0800-0900	730	1825	574	1435	1304	3260
0900-1000	548	2373	431	1866	978	4238
1000-1100	730	3103	574	2440	1304	5542
1100-1200	183	3285	144	2583	326	5868
1200-1300	730	4015	574	3157	1304	7172
1300-1400	548	4563	431	3588	978	8150
1400-1500	183	4745	144	3731	326	8476
Total	4745		3731		8476	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items
6124	2096

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 13, 2016 6:45 AM
To: Schiebold, Warren L Jr CIV (US); Thomas, Shawn L CIV (US); Peterson, Lisa L CIV (US); Cammack, James C Sr CIV (US); Marlin, Jessie W CIV (US); Paganbonilla, Jose A CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US); Anthony, Wayne L CIV (US); Gossard, Aron M CIV DLA DISTRIBUTION (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Pre shift Goal/plan
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

Rosters

[Monday](#)[Tuesday](#)[Wednesday](#)[Thursday](#)[Friday](#)[Saturday](#)

Morning report

Hi rise			Active Items			total	Percentage	
Attendance		72		87.80%	41	80.39%	113	85%
Projected		82			51		133	
Capabiilty	13117							
Actual	9565	72.92%						
Goals	High Rise			Active Items			DK packs	
	DB	2015		DK	884		0	mid day
	DR	3120		DP/DT	1970		mid day	#DIV/0!
								0
				packs				
Total		5135			2854		7989	
				Midday production			backlog	
Production		89%			112%		High Rise	Active items
	DB	2242		DK	409			
	DR	918		DP/DT	1521			
				Packs	286.3		0	0
	miday est			miday est			Total	Goal %
Total	3555	3160	0	1976	2216.3		5376.3	67.30%
EDC	89.00%						EOS proj	
Hi Pri	88.00%						aphr	High Rise
Pulse Point DTK	93.00%		17121		1580	EOS projected		EOS projected
Failed			12501	73.02%		4740		3094.3
Hi Pri	176				6124			
DTK	907							
Failed Routines	1162						7834.3	87.26%
					lost time	lost trans	lost time	

2854
8978

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 12, 2016 3:00 PM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Shaffer, Ty B LT USN DLA DISTRIBUTION (US)
Subject: FW: WEDNESDAY Storage report.xlsx
Attachments: WEDNESDAY Storage report.xlsx

Numbers pulled at 1300

Total KA/KD work completed: 5376

Production

HR: 3160 89% AI: 2216 112%

Goals: HR: 5135 AI: 2854

Projected EOS:

HR -4770 AI-3094 overall percentage 87.26%
Total: 7834

-----Original Message-----

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 12, 2016 1:28 PM
To: Gossard, Aron M CIV DLA DISTRIBUTION (US) <Aron.Gossard@dla.mil>
Subject: WEDNESDAY Storage report.xlsx

Numbers were pulled at the last update 1200.

Make sure we cover the CORE values from both shifts. Both shifts should give examples of Character. Examples are people that show good attitude or helping others when not being asked.

Make sure we inform employees that there is no one being forced to volunteer

Also we are getting ready to start dropping 500 rewareh-ousing tickets for Mechanicsburg. These are to help open locations in the bins. Make sure everyone is aware of this project.

3/22/17

Storage Branch Shift Plan

		Shift	1st	Julian Date:				081	
2016 Trends		Work Available				Staffing to Work			
					Pre-Shift	Attend	Actual	Actual	
		Orders	% of Tot	% Labor Hrs	Rec'd	Adj Rec'd	Staffed	% of Staff	
% Work	% Hrs	High Rise	4326	61.7%	63.9%	57	53	55	66.3%
16.5%	27.2%	DR	1717	24.5%	36.3%	32	30	31	37.3%
40.0%	32.9%	DB	2609	37.2%	27.6%	24	23	24	28.9%
		Active Items	2691	38.3%	36.1%	32	30	28	33.7%
9.8%	20.1%	DK	790	11.3%	20.9%	18	17	17	20.5%
23.2%	11.5%	DT	1281	18.3%	8.2%	7	7	6	7.2%
10.5%	8.2%	DP	690	9.8%	7.0%	6	6	5	6.0%
		Total	7017				Good	Over	Under

Total P/P/P Plan				
	Volume	Labor Hrs	Vol/ Hr	% of Tot
High Rise	5135	302	790	64.3%
DR	2015	172	310	25.2%
DB	3120	130	480	39.1%
Active Items	2854	170	439	35.7%
DK	884	99	136	11.1%
DT	1287	39	198	16.1%
DP	683	33	105	8.5%
Total	7989			

Projected P/P/P Plan for Today's Shift						Storage
Time	High Rise	H/R Total	Active Items	A/I Total	Hrly Total	Total
0600-0700	395	395	220	220	615	615
0700-0800	790	1185	439	659	1229	1844
0800-0900	790	1975	439	1098	1229	3073
0900-1000	593	2568	329	1427	922	3994
1000-1100	790	3358	439	1866	1229	5223
1100-1200	198	3555	110	1976	307	5531
1200-1300	790	4345	439	2415	1229	6760
1300-1400	593	4938	329	2744	922	7681
1400-1500	198	5135	110	2854	307	7989
Total	5135		2854		7989	

Enter Planned High Rise & Active Items Totals for 2nd Shift

High Rise	Active Items
6124	2096

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 12, 2016 6:54 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Cammack, James C Sr CIV (US)
Cc: Evans, Lester L CIV (US)
Subject: KA/KD Goals And Plan
Attachments: Copy of Storage Branch Shift Report 2016286(version 1).xlsb

The plan was put out late due to computer issues

High rise Goals: DB 3120 DR: 2015
24 in DB
31 in DR

Total Goal High Rise: 5135

Active Items
DK: 884 DP/DT: 1970

Total: 2854

Labor share 6 to active items

FMS Material

- FMS conveyance items will be scanned to a tote and it will go to SPUR 127
- Pallet picks and non-conveyance items will be placed on a cart and sent to SPUR 42.
- DK pallets will be brought to the staging area by SPUR 42
- We are not loading any FMS into trucks. The Out loading team will consolidate and load all FMS. (No shuttles will be at 166/167 for FMS)

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 11, 2016 11:36 AM
To: DLA Distribution Susq FY15 K Storage VS Spv
Cc: Anthony, Wayne L CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US)
Subject: FMS.docx Correction Use this one
Attachments: FMS.docx

Please post in your areas to help inform our employees of this new process. (please laminate before posting)

FMS Material

- FMS conveyance items will be scanned to a tote and it will go to chute 127
- Pallet picks and non-conveyance items will be placed on a cart and sent to SPUR 42.
- DK pallets will be brought to the staging area by SPUR 42
- We are not loading any FMS into trucks. The Out loading team will consolidate and load all FMS. (No shuttles will be at 166/167 for FMS)

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 11, 2016 10:35 AM
To: DLA Distribution Susq FY15 K Storage VS Spv
Cc: Anthony, Wayne L CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US)
Subject: FMS.docx
Attachments: FMS.docx

Please post in your areas to help inform our employees of this new process. (please laminate before posting)

Active Items Plan

Julian Date: 081

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	6	294
DK01/04	3	130
DK02/03	3	164
Verify Pack Staffing		
Packers	6	312
DK01/04	3	156
DK02/03	3	156

Anticipated Directs Avail	31
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DK Direct Employees
24

DK Direct Hours
156

DK Volume Goal
1248

DT						New Active Items (DP03-17; DT09-15; Cutables)				
Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	0	<div>Click to: Sort & Rank DT</div>					
DO NOT Touch Cells Below!!!!						Row	Work	Row	Work	
1	DT06	122	7			DT Direct Employees	DP03	20	DT09	82
2	DT05	105	8			8	DP04	20	DT10	91
3	DT03	102	3				DP05	19	DT11	91
4	DT08	94	4		DT Direct Hours	DP06	23	DT12	87	
5	DT10	91	6		52	DP07	36	DT13	57	
5	DT11	91	2			DP08	38	DT14	77	
7	DT12	87	5		DT Volume Goal	DP09	19	DT15	87	
7	DT15	87	1		1716	DP10	18			
9	DT09	82	#VALUE!			DP11	29	DT20	8	
10	DT02	81	#VALUE!			DP12	24	DT21	9	
11	DT14	77	#VALUE!			DP13	24	DT22	2	
12	DT07	64	#VALUE!		Cutables Direct Employees	DP14	27	DT23	3	
13	DT04	62	#VALUE!		1	DP15	32			
14	DT01	60	#VALUE!			DP16	37			
15	DT13	57	#VALUE!			DP17	41			
Cutables	DT20	8								
	DT21	9								
	DT22	2								
	DT23	3								

DP				1	<div>Click to: Sort & Rank DP</div>	Old Active Items (DP01-02; DT01-08)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	Row			Work	Row	Work	
DO NOT Touch Cells Below!!!!						DP01	44	DT01	60
1	DP02	75	3		DP02	75	DT02	81	
2	DP01	44	4	DP Direct Employees			DT03	102	
3	DP17	41	5	5			DT04	62	
4	DP08	38	1				DT05	105	
5	DP16	37	2	DP Direct Hours			DT06	122	
6	DP07	36	#VALUE!	33			DT07	64	
7	DP15	32	#VALUE!				DT08	94	
8	DP11	29	#VALUE!	DP Volume Goal					
9	DP14	27	#VALUE!	683					
10	DP12	24	#VALUE!						
10	DP13	24	#VALUE!						
12	DP06	23	#VALUE!						
13	DP03	20	#VALUE!						
13	DP04	20	#VALUE!						
15	DP05	19	#VALUE!						
15	DP09	19	#VALUE!						
17	DP10	18	#VALUE!						

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 11, 2016 5:47 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Storage Branch Shift Report 2016285 (version 1).xlsb
Attachments: Storage Branch Shift Report 2016272 (version 1).xlsb

Request for Leave or Approved Absence

1. Name (Last, first, middle) (b) (6)	2. Employee or Social Security Number (Enter only the last 4 digits of the Social Security Number (SSN)) on file
--	---

4. Type of Leave/Absence (Check appropriate box(es) below)	Date From To	Time From To	Total Hours	5. Family and Medical Leave
---	-----------------	-----------------	----------------	--------------------------------

(b) (6)

7. Certification: I hereby request leave/approved absence from duty as indicated above and certify that such leave/absence is requested for the purpose(s) indicated. I understand that I must comply with my employing agency's procedures for requesting leave/approved absence (and provide additional documentation, including medical certification, if required) and that falsification on this form may be grounds for disciplinary action, including removal.

(b) (6)	7b. Date 9/9/16
<input type="checkbox"/> Disapproved	(If disapproved, give reason. If annual leave, initiate action to reschedule.)

8b. Reason for Disapproval:

8c. Supervisor Signature

8d. Date

PRIVACY ACT STATEMENT

Section 6311 of Title 5, United States Code, authorizes collection of this information. The primary use of this information is by management and your payroll office to approve and record your use of leave. Additional disclosures of the information may be: to the Department of Labor when processing a claim for compensation regarding a job connected injury or illness; to a State unemployment compensation office regarding a claim; to Federal Life Insurance or Health Benefits carriers regarding a claim; to a Federal, State, or local law enforcement agency when your agency becomes aware of a violation or possible violation of civil or criminal law; to a Federal agency when conducting an investigation for employment or security reasons; to the Office of Personnel Management or the General Accounting Office when the information is required for evaluation of leave administration; or the General Services Administration in connection with its responsibilities for records management.

Public Law 104-134 (April 26, 1996) requires that any person doing business with the Federal Government furnish a social security number or tax identification number. This is an amendment to Title 31, Section 7701. Furnishing the social security number, as well as other data, is voluntary, but failure to do so may delay or prevent action on the application. If your agency uses the information furnished on this form for purposes other than those indicated above, it may provide you with an additional statement reflecting those purposes.

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Saturday, October 08, 2016 1:13 PM
To: Coates, Joshua C CIV DLA INFO OPERATIONS (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: FW: Emailing - scannedDoc.pdf
Attachments: scannedDoc.pdf

Coates,

The SF71 is requesting for 9/8/2016 not 8/26/2016. Please find the request for 8/26/2016 and 9/1/2016 or action taken for employee being marked (b) (6)

-----Original Message-----

From: Coates, Joshua C CIV DLA INFO OPERATIONS (US) [mailto:Joshua.Coates@dla.mil]
Sent: Thursday, October 06, 2016 11:05 AM
To: Evans, Lester L CIV (US) <Lester.Evans@dla.mil>
Subject: FW: Emailing - scannedDoc.pdf

This was for the 8/26/2016. I have no paperwork from 9/1/2016

-----Original Message-----

From: Coates, Joshua C CIV DLA INFO OPERATIONS (US)
Sent: Friday, September 09, 2016 1:24 PM
To: Miller, Brandi L CIV DLA TROOP SUPPORT (US) <brandi.miller@dla.mil>
Subject: Emailing - scannedDoc.pdf

Brandi,

(b) (6) Thanks

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Fulton, Andrew S CIV DLA DISTRIBUTION (US)
Sent: Friday, October 07, 2016 1:48 PM
To: Evans, Lester L CIV (US)
Subject: Update (b) (6)

I also found a form from Pinnacle Health dated 7/25 and a medical form stating she was seen 8/15 and may return to work 8/22

Andrew Fulton
Materials Handler Supervisor
EDC Bldg. 2001
717-770-5557
Andrew.Fulton@dla.mil

-----Original Message-----

From: Powley, Jason C CIV DLA DISTRIBUTION (US)
Sent: Thursday, October 06, 2016 12:58 PM
To: Fulton, Andrew S CIV DLA DISTRIBUTION (US) <Andrew.Fulton@dla.mil>
Subject: FW: (b) (6)

Be on the lookout for information back from Mr. Baker.....

-----Original Message-----

From: Baker, Jay M CIV (US)
Sent: Thursday, October 06, 2016 12:57 PM
To: Powley, Jason C CIV DLA DISTRIBUTION (US) <jason.powley@dla.mil>
Subject: RE: (b) (6)

Okay no worries Jason. Her packet should go to command today for signature.

Thanks,
Michael Baker
Workforce Management Team
717-770-6520

-----Original Message-----

From: Powley, Jason C CIV DLA DISTRIBUTION (US)
Sent: Thursday, October 06, 2016 11:53 AM
To: Baker, Jay M CIV (US) <Mike.Baker@dla.mil>

Subject: (b) (6)

Mike,

I've been out of the loop with what has been going on now with (b) (6). Please direct any other emails and concerns to Andrew Fulton. He took over the old roster I had due to my temp running out.

R/

JP

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Saturday, October 08, 2016 12:49 PM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Miller, Brandi L CIV DLA DISTRIBUTION (US)
Subject: (b) (6)
[REDACTED] medical forms; Update (b) (6)
(b) (6)

Employee still have 5 days not accounted for and I have directed her supervisor to request further documentation. This request was given to Mike Baker for (b) (6) .

-----Original Message-----

From: Fulton, Andrew S CIV DLA DISTRIBUTION (US)
Sent: Friday, October 07, 2016 1:48 PM
To: Evans, Lester L CIV (US) <Lester.Evans@dla.mil>
Subject: Update (b) (6)

I also found a form from (b) (6)

Andrew Fulton
Materials Handler Supervisor
EDC Bldg. 2001
717-770-5557
Andrew.Fulton@dla.mil

-----Original Message-----

From: Powley, Jason C CIV DLA DISTRIBUTION (US)
Sent: Thursday, October 06, 2016 12:58 PM
To: Fulton, Andrew S CIV DLA DISTRIBUTION (US) <Andrew.Fulton@dla.mil>
Subject: FW: (b) (6)

Be on the lookout for information back from Mr. Baker.....

-----Original Message-----

From: Baker, Jay M CIV (US)
Sent: Thursday, October 06, 2016 12:57 PM
To: Powley, Jason C CIV DLA DISTRIBUTION (US) <jason.powley@dla.mil>
Subject: RE: (b) (6)

Okay no worries Jason. Her packet should go to command today for signature.

Thanks,
Michael Baker
Workforce Management Team
717-770-6520

-----Original Message-----

From: Powley, Jason C CIV DLA DISTRIBUTION (US)
Sent: Thursday, October 06, 2016 11:53 AM
To: Baker, Jay M CIV (US) <Mike.Baker@dla.mil>
Subject: (b) (6)

Mike,

I've been out of the loop with what has been going on now with (b) (6). Please direct any other emails and concerns to Andrew Fulton. He took over the old roster I had due to my temp running out.

R/

JP

Request for Leave or Approved Absence

1. Name (b) (6)	2. Employee or Social Security Number (Enter only the last 4 digits of the Social Security Number (SSN)) on file
-----------------	---

3. Organization DDSP-KA

4. Type of Leave/Absence (Check appropriate box(es) below)	Date From To	Time From To	Total Hours	5. Family and Medical Leave
---	-----------------	-----------------	----------------	--------------------------------

(b) (6)

6. Remarks:	(b) (6)
-------------	---------

7. Certification: I hereby certify that the absence from duty as indicated above and certify that such leave/absence is requested for the purpose(s) indicated and understand that I must comply with my employing agency's procedures for requesting leave/approved absence (and provide additional documentation, including medical certification, if required) and that falsification on this form may be grounds for disciplinary action, including removal.
--

7a. Employee (b) (6)	7b. Date 8-11-16
----------------------	---------------------

8a. Official Action on Request:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	(If disapproved, give reason. If annual leave, initiate action to reschedule.)
---------------------------------	-----------------------------------	--------------------------------------	--

8b. Reason for Disapproval:

8c. Supervisor Signature	8d. Date
--------------------------	----------

<p align="center">PRIVACY ACT STATEMENT</p> <p>Section 6311 of Title 5, United States Code, authorizes collection of this information. The primary use of this information is by management and your payroll office to approve and record your use of leave. Additional disclosures of the information may be: to the Department of Labor when processing a claim for compensation regarding a job connected injury or illness; to a State unemployment compensation office regarding a claim; to Federal Life Insurance or Health Benefits carriers regarding a claim; to a Federal, State, or local law enforcement agency when your agency becomes aware of a violation or possible violation of civil or criminal law; to a Federal agency when conducting an investigation for employment or security reasons; to the Office of Personnel Management or the General Accounting Office when the information is required for evaluation of leave administration; or the General Services Administration in connection with its responsibilities for records management.</p> <p>Public Law 104-134 (April 26, 1996) requires that any person doing business with the Federal Government furnish a social security number or tax identification number. This is an amendment to Title 31, Section 7701. Furnishing the social security number, as well as other data, is voluntary, but failure to do so may delay or prevent action on the application. If your agency uses the information furnished on this form for purposes other than those indicated above, it may provide you with an additional statement reflecting those purposes.</p>

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 06, 2016 12:24 PM
To: Miller, Brandi L CIV DLA DISTRIBUTION (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: (b) (6)
Attachments: scannedDoc (00E).pdf

Active Items Plan

Julian Date: 081

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	13	605
DK01/04	8	308
DK02/03	5	297
Verify Pack Staffing		
Packers	12	624
DK01/04	6	312
DK02/03	6	312

Anticipated Directs Avail	31
---------------------------	----

DK Direct Employees

18

DK Direct Hours

117

DK Volume Goal

936

DT

Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	Click to: Sort & Rank DT	New Active Items (DP03-17; DT09-15; Cutables)			
DO NOT Touch Cells Below!!!!			0		Row	Work	Row	Work
1	DT15	171	7	DT Direct Employees	DP03	22	DT09	127
2	DT14	147	2		DP04	28	DT10	61
3	DT02	143	1	DT Direct Hours	DP05	38	DT11	64
4	DT13	129	5		DP06	30	DT12	90
5	DT09	127	4	DT Volume Goal	DP07	71	DT13	129
6	DT04	119	3		DP08	87	DT14	147
7	DT05	114	6	Cutables Direct Employees	DP09	23	DT15	171
8	DT06	102	#VALUE!		DP10	42		
9	DT03	91	#VALUE!		DP11	51	DT20	8
10	DT12	90	#VALUE!		DP12	39	DT21	9
11	DT01	84	#VALUE!		DP13	44	DT22	2
12	DT08	82	#VALUE!		DP14	61	DT23	3
13	DT07	69	#VALUE!		DP15	38		
14	DT11	64	#VALUE!		DP16	52		
15	DT10	61	#VALUE!		DP17	37		
Cutables	DT20	8						
	DT21	9						
	DT22	2						
	DT23	3						

DP

Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	Click to: Sort & Rank DP	Old Active Items (DP01-02; DT01-08)			
DO NOT Touch Cells Below!!!!			1		Row	Work	Row	Work
1	DP01	103	2	DP Direct Employees	DP01	103	DT01	84
2	DP08	87	3		DP02	69	DT02	143
3	DP07	71	1	DP Direct Hours			DT03	91
4	DP02	69	5				DT04	119
5	DP14	61	4	DP Volume Goal			DT05	114
6	DP16	52	#VALUE!				DT06	102
7	DP11	51	#VALUE!				DT07	69
8	DP13	44	#VALUE!				DT08	82
9	DP10	42	#VALUE!					
10	DP12	39	#VALUE!					
11	DP05	38	#VALUE!					
11	DP15	38	#VALUE!					
13	DP17	37	#VALUE!					
14	DP06	30	#VALUE!					
15	DP04	28	#VALUE!					
16	DP09	23	#VALUE!					
17	DP03	22	#VALUE!					

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Thursday, October 06, 2016 6:43 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Fulton, Andrew S CIV DLA DISTRIBUTION (US); Gossard, Aron M CIV DLA DISTRIBUTION (US); Anthony, Wayne L CIV (US); Paganbonilla, Jose A CIV (US); Coates, Joshua C CIV DLA INFO OPERATIONS (US); Coulter, Kent A Jr CIV (US); Peterson, Lisa L CIV (US); Marlin, Jessie W CIV (US); Thomas, Shawn L CIV (US); Carbaugh, Robert A Sr CIV (US)
Subject: KA/KD storage goals 2016280
Attachments: Storage Branch Shift Report 2016272 (version 1) (002).xlsb

Labor share 4 employees to Active items
Morning musters went well good Job team
High rise Muster Goal was 10 minutes and all employees had assignments and out of breakroom in 9 minutes

Shift1stJulian Date:280
Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise662966.0%66.1%58575665.1%
DR197119.6%30.3%27262630.2%
DB465846.4%35.8%32313034.9%

Active Items341834.0%33.9%30293034.9%
DK105910.5%20.4%18181820.9%
DT159815.9%7.4%7678.1%
DP8318.3%6.1%5555.8%
Total10047GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise559043086064.2%
DR169019726019.4%
DB390023360044.8%
Active Items312022048035.8%
DK93613214410.7%
DT15024823117.2%
DP683401057.8%
Total8710

Projected P/P/P Plan for Today's Shift"Storage Total"
TimeHigh RiseH/R TotalActive ItemsA/I TotalHrly Total
0600-0700430430240240670670

0700-0800860129048072013402010
0800-09008602150480120013403350
0900-10006452795360156010054355
1000-11008603655480204013405695
1100-1200215387012021603356030
1200-13008604730480264013407370
1300-14006455375360300010058375
1400-1500215559012031203358710
Total559031208710

High Rise Plan

Anticipated Directs Avail

57

DO NOT Touch Cells Below!!!!

<u>Staff Aisles in this Order:</u>		<u>Total Projected Work</u>	<u>Employee Random Generated #:</u>
1	DR24	100	16
2	DR22	83	11
3	DR16	82	7
4	DR32	76	14
5	DR03	74	4
6	DR08	73	9
6	DR11	73	6
8	DR18	69	5
9	DR13	68	12
9	DR30	68	1
11	DR29	66	2
12	DR09	64	13
12	DR20	64	3
14	DR05	63	18
15	DR35	61	19
16	DR02	61	10
17	DR31	57	15
18	DR25	56	8
19	DR10	55	17
20	DR12	53	#VALUE!
20	DR15	53	#VALUE!
22	DR34	49	#VALUE!
23	DR21	49	#VALUE!
24	DR26	48	#VALUE!
24	DR27	48	#VALUE!
26	DR19	46	#VALUE!
27	DR33	45	#VALUE!
28	DR06	45	#VALUE!
29	DR01	44	#VALUE!
30	DR04	43	#VALUE!
31	DR28	42	#VALUE!
32	DR14	38	#VALUE!
33	DR07	37	#VALUE!
33	DR17	37	#VALUE!
35	DR23	31	#VALUE!

11

Sort & Rank DR
Click to sort before printing

Julian Date: 081

DR Direct Employees

19

DR Direct Hours

124

DR Volume Goal

1235

DO NOT Touch Cells Below!!!!

<u>Staff Aisles in this Order:</u>		<u>Total Projected Work</u>	<u>Employee Random Generated #:</u>	
1	DB26	280	11	24
2	DB08	252	1	
3	DB11	237	6	
4	DB28	217	21	
5	DB29	210	7	
6	DB01	206	10	
6	DB17	206	4	
8	DB02	198	18	
9	DB22	194	13	
10	DB10	186	17	
10	DB19	186	12	
12	DB25	175	24	
13	DB15	168	23	
14	DB06	167	25	
15	DB16	162	8	
16	DB14	156	9	
17	DB21	155	14	
18	DB20	153	20	
19	DB30	151	19	
20	DB04	149	26	
21	DB05	147	22	
22	DB27	145	3	
23	DB24	142	2	
24	DB07	134	15	
25	DB12	125	16	
26	DB13	122	5	
27	DB18	120	#VALUE!	
28	DB09	119	#VALUE!	
29	DB23	114	#VALUE!	
30	DB32	106	#VALUE!	
31	DB31	102	#VALUE!	
32	DB03	78	#VALUE!	

Sort & Rank DB
Click to sort before printing

Julian Date: 081

DB Direct Employees
26

DB Direct Hours
169

DB Volume Goal
3380

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 05, 2016 6:45 AM
To: DLA Distribution Susq FY15 K Storage VS Spv
Cc: Anthony, Wayne L CIV (US); Fulton, Andrew S CIV DLA DISTRIBUTION (US)
Subject: Storage Branch Shift Report 2016279
Attachments: Storage Branch Shift Report 2016272 (version 1).xlsb

Loaned out 16 employees

Work AvailableStaffing to Work
Orders% of Tot% Labor Hrs"Pre-Shift
Rec'd""Attend
Adj Rec'd""Actual
Staffed""Actual
% of Staff"
High Rise726753.1%50.1%44454550.6%
DR199714.6%21.6%19191921.3%
DB527038.5%28.5%25252629.2%

Active Items640646.9%49.9%44444449.4%
DK261919.2%35.4%31313033.7%
DT282320.6%9.2%88910.1%
DP10347.6%5.3%5555.6%
Total13673GoodOverUnder

Total P/P/P Plan
VolumeLabor HrsVol/ Hr% of Tot
High Rise461546371052.5%
DR123520019014.1%
DB338026452038.5%
Active Items417346264247.5%
DK156032724017.8%
DT19318629722.0%
DP683491057.8%
Total8788

High Rise Plan

Anticipated Directs Avail

57

DO NOT Touch Cells Below!!!!

<u>Staff Aisles in this Order:</u>		<u>Total Projected Work</u>	<u>Employee Random Generated #:</u>
1	DR24	100	13
2	DR22	83	4
3	DR16	82	6
4	DR32	76	16
5	DR03	74	5
6	DR08	73	18
6	DR11	73	14
8	DR18	69	17
9	DR13	68	8
9	DR30	68	1
11	DR29	66	9
12	DR09	64	2
12	DR20	64	10
14	DR05	63	3
15	DR35	61	12
16	DR02	61	11
17	DR31	57	7
18	DR25	56	15
19	DR10	55	19
20	DR12	53	#VALUE!
20	DR15	53	#VALUE!
22	DR34	49	#VALUE!
23	DR21	49	#VALUE!
24	DR26	48	#VALUE!
24	DR27	48	#VALUE!
26	DR19	46	#VALUE!
27	DR33	45	#VALUE!
28	DR06	45	#VALUE!
29	DR01	44	#VALUE!
30	DR04	43	#VALUE!
31	DR28	42	#VALUE!
32	DR14	38	#VALUE!
33	DR07	37	#VALUE!
33	DR17	37	#VALUE!
35	DR23	31	#VALUE!

11

Sort & Rank DR
Click to sort before printing

Julian Date: 081

DR Direct Employees

19

DR Direct Hours

124

DR Volume Goal

1235

DO NOT Touch Cells Below!!!!

<u>Staff Aisles in this Order:</u>		<u>Total Projected Work</u>	<u>Employee Random Generated #:</u>	24
1	DB26	280	6	
2	DB08	252	21	
3	DB11	237	7	
4	DB28	217	17	
5	DB29	210	1	
6	DB01	206	15	
6	DB17	206	19	
8	DB02	198	16	
9	DB22	194	26	
10	DB10	186	22	
10	DB19	186	24	
12	DB25	175	12	
13	DB15	168	20	
14	DB06	167	11	
15	DB16	162	18	
16	DB14	156	25	
17	DB21	155	14	
18	DB20	153	13	
19	DB30	151	5	
20	DB04	149	8	
21	DB05	147	3	
22	DB27	145	9	
23	DB24	142	4	
24	DB07	134	23	
25	DB12	125	10	
26	DB13	122	2	
27	DB18	120	#VALUE!	
28	DB09	119	#VALUE!	
29	DB23	114	#VALUE!	
30	DB32	106	#VALUE!	
31	DB31	102	#VALUE!	
32	DB03	78	#VALUE!	

Sort & Rank DB
Click to sort before printing

Julian Date: 081

DB Direct Employees
26

DB Direct Hours
169

DB Volume Goal
3380

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, October 05, 2016 5:40 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Cammack, James C Sr CIV (US)
Cc: Evans, Lester L CIV (US); Paganbonilla, Jose A CIV (US); Gossard, Aron M CIV DLA DISTRIBUTION (US); Schiebold, Warren L Jr CIV (US); Thomas, Shawn L CIV (US)
Subject: Storage Branch Shift Report 2016279 pre shift plan/goals
Attachments: Storage Branch Shift Report 2016272 (version 1).xlsb

VALUE STREAM	FUNC AREA	GROUP	WRHS	WRHS_LOC	STOW_QTY	CONTROL_NU
EDC	BINS	K1	DB	DB01L7C94	77	9N52Z59
EDC	BINS	K1	DB	DB21B6A51	1	GQFZMLJ
EDC	BINS	K1	DB	DB17C4D22	4	DHG632K
EDC	BINS	K1	DB	DB03K2B94	8	V862ZQ8
EDC	BINS	K1	DB	DB30F2B91	11	FFYM5LK
EDC	BINS	K1	DB	DB16K2A41	3	BRCBRMF
EDC	BINS	K1	DB	DB28J5A93	1	1KCNLX4
EDC	BINS	K1	DB	DB02D3A84	1	MCNW3S2
EDC	BINS	K1	DB	DB30H5A22	28	B85SMHW
EDC	BINS	K1	DB	DB01K6A11	6	KLCWB6Q
EDC	BINS	K1	DB	DB19E8B83	20	3LGG479

MustDoOnStow	Days	#MROs	Total_MRO_QTY	FSC	NIIN	LAC
				5305	01576063	F
				5325	00928267	D
				4730	00880113	G
				4730	00499288	D
				4330	01180207	D
				5331	01352108	C
				4710	01450495	E
				5305	00058108	F
				3040	01203781	E
				5340	00804077	C
				5935	01124855	E

COND_CD	RCN	POST/REL_D	AGE	AGE_RANGE	STOW_DUE	STA_CD	STA_DT
A		2016-05-19	138	121 DAYS & MOR		P21	2016140
A		2016-05-24	133	121 DAYS & MOR		P21	2016149
A		2016-07-05	91	061 - 120 DAYS		MOV	2016188
A		2016-08-05	60	031 - 060 DAYS		P21	2016222
A		2016-08-05	60	031 - 060 DAYS		P21	2016222
A		2016-08-08	57	031 - 060 DAYS		P21	2016222
A		2016-08-08	57	031 - 060 DAYS		S1A	2016228
A		2016-08-12	53	031 - 060 DAYS		MOV	2016236
A		2016-08-12	53	031 - 060 DAYS		MOV	2016225
A		2016-08-31	34	031 - 060 DAYS		MOV	2016252
A		2016-09-01	33	031 - 060 DAYS		MOV	2016250

STA_TI	STAT_AGE	STAT_AGE_RANGE	USERID	UPRICE	TOTAL_VAL	TYPE
105348	138	121 DAYS & MORE	YSP9459	4.67	359.59	REW
133134	129	121 DAYS & MORE	YSP9765	3.08	3.08	REW
123354	90	061 - 120 DAYS	YSP5387	467.28	1869.12	REW
093739	56	031 - 060 DAYS	DRR0023	16.39	131.12	REW
093556	56	031 - 060 DAYS	YSP9174	119.77	1317.47	REW
093609	56	031 - 060 DAYS	YSP9482	3.43	10.29	REW
151740	50	031 - 060 DAYS	YSP8785	214.46	214.46	REW
105832	42	031 - 060 DAYS	YSP5387	3.65	3.65	REW
093200	53	031 - 060 DAYS	YSP8026	68.49	1917.72	REW
064628	26	016 - 030 DAYS	YSP5387	1.49	8.94	REW
070400	28	016 - 030 DAYS	YSP5387	68.12	1362.4	REW

DOCID/FUNC	WORKLOAD TYPE	LATE	RCN_POST	DAYS LATE	REWFRM/PIIN/DOCNO
REL	REW STOW	YES		129	V04120361303
REL	REW STOW	YES		120	V01290483502
CMB	REW STOW	YES		81	V04270160104
REL	REW STOW	YES		47	V03170700303
REL	REW STOW	YES		47	V03090752501
CMB	REW STOW	YES		47	V01100220401
REL	REW STOW	YES		41	J130538AE
REL	REW STOW	YES		33	J110BINS37GA
CMB	REW STOW	YES		44	J130637BE
REL	REW STOW	YES		17	V04290021801
REL	REW STOW	YES		19	V03050050504

INPUT_DT	INPUT_TI	NEW_LOC	HCC	WORK_SITE
2016278	0311	N		S1
2016278	0311	N		S1
2016278	0311	O		S1
2016278	0311	N		S1
2016278	0311	N		S1
2016278	0311	O		S1
2016278	0311	O		S1
2016278	0311	N		S1
2016278	0311	O		S1
2016278	0311	N		S1
2016278	0311	N		S1

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Tuesday, October 04, 2016 11:14 AM
To: Spriggs, Michael T CIV DLA DISTRIBUTION (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: OpenStows (006).xlsm
Attachments: OpenStows (006).xlsm

Mike,

Can you look into why we are getting stows sent to us 30 to 128 days old. Sabrina has done an excellent job of clearing old dates just to see more pop up from other areas. Any assistance in this matter would be greatly appreciated. Thanks

Morning report

Hi rise				Active Items		total	Percentage		
Attendance		35	87.50%		19	65.52%	54	78%	
Projected		40			29		69		
overtime	56								
Capabiilty	High Rise			AI					
	DB			DK					
	DR			DP/DT					
Total		0			0		0	#DIV/0!	
Goals	High Rise			Active Items			DK packs		
	DB	4160		DK	1872		1310.4	mid day	
	DR	1235		DP/DT	956		mid day total	#DIV/0!	
								0	
				packs					
Total		5395			2828		8223		
				Midday production		backlog			
Production		94%			77%		High Rise	Active items	
	DB	3267		DK	529				
	DR	1020		DP/DT	1236				
				Packs	370.3		0	0	
	miday est			miday est			Total	% Todays Goal	
Total	4565	4287	0	2772	2135.3		6422.3	78.10%	
EDC	72.77%	17095 14265 83.45%				End of shift projections		apai	
Hi Pri	79.09%				aphr	High Rise		Active items	504
DTK	86.47%				830	EOS projected		EOS projected	
Failed					5395	5117	94.85%	2639.3	80.56%
Hi Pri	716								
DTK	2518								
Routines	4610				lost time	lost trans	lost time		

3276

6793

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Monday, October 03, 2016 9:02 AM
To: DLA Distribution Susq FY15 K Storage VS Spv
Subject: Saturday report
Attachments: Monday Storage report (version 1).xlsb

Active Items Plan

Julian Date: 081

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	19	1202
DK01/04	11	480
DK02/03	8	722
Verify Pack Staffing		
Packers	23	1196
DK01/04	9	468
DK02/03	14	728

Anticipated Directs Avail	31
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DK Direct Employees
36

DK Direct Hours
234

DK Volume Goal
1872

DT				New Active Items (DP03-17; DT09-15; Cutables)					
Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	0	<div>Click to: Sort & Rank DT</div>				
DO NOT Touch Cells Below!!!!				Row		Work	Row	Work	
1	DT15	156	4	DT Direct Employees		DP03	25	DT09	55
2	DT14	122	2	4		DP04	28	DT10	54
3	DT04	117	3			DP05	22	DT11	43
4	DT08	115	1	DT Direct Hours	DP06	39	DT12	110	
5	DT12	110	#VALUE!	26	DP07	81	DT13	58	
6	DT06	108	#VALUE!		DP08	49	DT14	122	
7	DT05	106	#VALUE!	DT Volume Goal	DP09	19	DT15	156	
8	DT07	97	#VALUE!	858	DP10	22			
9	DT03	86	#VALUE!		DP11	29	DT20	8	
10	DT01	71	#VALUE!		DP12	57	DT21	9	
11	DT02	68	#VALUE!	Cutables Direct Employees	DP13	73	DT22	2	
12	DT13	58	#VALUE!	1	DP14	34	DT23	3	
13	DT09	55	#VALUE!		DP15	48			
14	DT10	54	#VALUE!		DP16	82			
15	DT11	43	#VALUE!		DP17	41			
Cutables	DT20	8							
	DT21	9							
	DT22	2							
	DT23	3							

DP				1	<div>Click to: Sort & Rank DP</div>	Old Active Items (DP01-02; DT01-08)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	Row			Work	Row	Work	
DO NOT Touch Cells Below!!!!						DP01	84	DT01	71
1	DP02	129	2	DP02	129	DT02	68		
2	DP01	84	3	DP Direct Employees					
3	DP16	82	1	4					
4	DP07	81	4	DP Direct Hours					
5	DP13	73	#VALUE!	26					
6	DP12	57	#VALUE!	DP Volume Goal					
7	DP08	49	#VALUE!	546					
8	DP15	48	#VALUE!						
9	DP17	41	#VALUE!						
10	DP06	39	#VALUE!						
11	DP14	34	#VALUE!						
12	DP11	29	#VALUE!						
13	DP04	28	#VALUE!						
14	DP03	25	#VALUE!						
15	DP05	22	#VALUE!						
15	DP10	22	#VALUE!						
17	DP09	19	#VALUE!						

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Saturday, October 01, 2016 6:43 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US); Cammack, James C Sr CIV (US)
Cc: Evans, Lester L CIV (US)
Subject: Storage Branch Shift Report 2016272 (version 1).xlsb
Attachments: Storage Branch Shift Report 2016272 (version 1).xlsb

	Pack Lanes	Spur
ODD	C001-C027	S102
	C029-C051	S100
	C053-C073	S098
	C075-C099	S096
	C101-C117	S094 (CCP REJECTS)
	C131-C155	S135 REWAREHOUSING
	C157-C179	S133
	C181-C203	S131
	C205-C227	S129
	C229-C257	S127 FMS
EVEN	C002-C018	S104
	C020-C040	S106
	C042-C064	S108
	C066-C088	S110
	C090-C112	S112
	C114-C126	S114
	C130-C154	S124
	C156-C178	S122
	C180-C202	S120
	C204-C226	S118
	C228-C254	S116
PACK AREAS		
MIXED FRT	S214	
DCCM	MUST USE VALID CCN	
DCCN	S166,S167, S168, S169, S170,S171	
DCCF	S213	
DCCA (ALOC)	S042	
CDIM	S039	
SMALL PARCEL	S035	
DCCR / DCCP	S213	
KCCP	S206	
FMS	S042	
ACTIVE ITEMS		
DK01, DK02, DK03	S506	
DT01 - DT09	S204	
DT09 - DT15	S231	
DP01 - DP02	S204	

DP03 - DP08	S227
DP09 - DP17	S229, S230
DB01 - DB08	S197
DB09 - DB16	S198
DB17 - DB24	S199
DB25 - DB32	S200
DR01 - DR02	S20A
DR03 - DR22	S503
DR23-DR35	S20A
FREIGHT	S520, S522
XPPP	S521
XLOC (Mechanicsburg)	S019
XLOC (BLDG 89-1)	S153
XPPP (BLDG 89-1)	S153
PPP & M	S188

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Friday, September 30, 2016 1:04 PM
To: Austin, Eileen M CIV DLA DISTRIBUTION (US)
Cc: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Spurs validated
Attachments: Book1 (002).xlsx

I had to make on change on Spur S20A it read DR22-DR35 should read DR23-DR35. Everything else is good to go.

Active Items Plan

Julian Date: 081

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	17	1863
DK01/04	9	1010
DK02/03	8	853
Verify Pack Staffing		
Packers	35	1820
DK01/04	19	988
DK02/03	16	832

Anticipated Directs Avail	31
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DK Direct Employees
26

DK Direct Hours
169

DK Volume Goal
1352

DT				1	<div>Click to: Sort & Rank DT</div>	New Active Items (DP03-17; DT09-15; Cutables)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	Row			Work	Row	Work	
DO NOT Touch Cells Below!!!!									
1	DT13	237	3		DT Direct Employees	DP03	29	DT09	112
2	DT05	168	2		4	DP04	51	DT10	97
3	DT03	159	1			DP05	101	DT11	112
4	DT06	145	4		DT Direct Hours	DP06	36	DT12	71
5	DT04	142	#VALUE!		26	DP07	135	DT13	237
6	DT02	139	#VALUE!			DP08	112	DT14	79
7	DT01	118	#VALUE!		DT Volume Goal	DP09	29	DT15	89
8	DT09	112	#VALUE!		858	DP10	30		
8	DT11	112	#VALUE!			DP11	56	DT20	8
10	DT10	97	#VALUE!			DP12	36	DT21	9
11	DT08	93	#VALUE!			DP13	37	DT22	2
12	DT15	89	#VALUE!		Cutables Direct	DP14	97	DT23	3
13	DT14	79	#VALUE!		Employees	DP15	38		
14	DT07	72	#VALUE!		1	DP16	62		
15	DT12	71	#VALUE!			DP17	31		
Cutables	DT20	8							
	DT21	9							
	DT22	2							
	DT23	3							

DP				2	Click to: Sort & Rank DP	Old Active Items (DP01-02; DT01-08)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	Row			Work	Row	Work	
DO NOT Touch Cells Below!!!!									
1	DP01	169	1			DP01	169	DT01	118
2	DP07	135	3			DP02	94	DT02	139
3	DP08	112	4		DP Direct Employees			DT03	159
4	DP05	101	2		4			DT04	142
5	DP14	97	#VALUE!					DT05	168
6	DP02	94	#VALUE!		DP Direct Hours			DT06	145
7	DP16	62	#VALUE!		26			DT07	72
8	DP11	56	#VALUE!					DT08	93
9	DP04	51	#VALUE!		DP Volume Goal				
10	DP15	38	#VALUE!		546				
11	DP13	37	#VALUE!						
12	DP06	36	#VALUE!						
12	DP12	36	#VALUE!						
14	DP17	31	#VALUE!						
15	DP10	30	#VALUE!						
16	DP03	29	#VALUE!						
16	DP09	29	#VALUE!						

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Friday, September 30, 2016 6:56 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Cc: Cammack, James C Sr CIV (US)
Subject: Storage Branch Shift Report 2016272 (version 1).xlsb
Attachments: Storage Branch Shift Report 2016272 (version 1).xlsb

Active Items Plan

Julian Date: 081

DK		
Staff Pickers & Packers Per Below:		Total Projected Work
Pickers	19	1608
DK01/04	11	1042
DK02/03	8	566
	Verify Pack Staffing	
Packers	31	1612
DK01/04	20	1040
DK02/03	11	572

Anticipated Directs Avail	31
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DK Direct Employees
29

DK Direct Hours
189

DK Volume Goal
1508

DT				New Active Items (DP03-17; DT09-15; Cutables)					
Staff Aisles in this Order:		Total Projected Work	Employee Random Generated #:	11	<div>Click to: Sort & Rank DT</div>	Row	Work	Row	Work
DO NOT Touch Cells Below!!!!				DT Direct Employees		DP03	68	DT09	186
1	DT05	340	3	9		DP04	63	DT10	256
2	DT04	325	9	DT Direct Hours		DP05	65	DT11	299
3	DT13	307	6	59		DP06	171	DT12	242
4	DT11	299	4	DT Volume Goal	DP07	237	DT13	307	
5	DT03	290	5	1931	DP08	202	DT14	196	
6	DT02	281	8	Cutables Direct Employees	DP09	61	DT15	219	
7	DT06	279	1	1	DP10	102			
8	DT10	256	7		DP11	279	DT20	8	
9	DT01	249	2		DP12	156	DT21	9	
10	DT12	242	#VALUE!		DP13	139	DT22	2	
11	DT15	219	#VALUE!		DP14	190	DT23	3	
12	DT08	205	#VALUE!		DP15	97			
13	DT14	196	#VALUE!		DP16	258			
14	DT09	186	#VALUE!		DP17	73			
15	DT07	150	#VALUE!						
Cutables	DT20	8							
	DT21	9							
	DT22	2							
	DT23	3							

DP				Old Active Items (DP01-02; DT01-08)			
Staff Aisles in this Order:	Total Projected Work	Employee Random Generated #:	11	Click to: Sort & Rank DP			
DO NOT Touch Cells Below!!!!				Row	Work	Row	Work
1	DP01	315	9	DP01	315	DT01	249
2	DP11	279	8	DP02	215	DT02	281
3	DP16	258	4	DP Direct Employees		DT03	290
4	DP07	237	3	10		DT04	325
5	DP02	215	1	DP Direct Hours		DT05	340
6	DP08	202	5	65		DT06	279
7	DP14	190	2	DP Volume Goal		DT07	150
8	DP06	171	7	1365		DT08	205
9	DP12	156	6				
10	DP13	139	10				
11	DP10	102	#VALUE!				
12	DP15	97	#VALUE!				
13	DP17	73	#VALUE!				
14	DP03	68	#VALUE!				
15	DP05	65	#VALUE!				
16	DP04	63	#VALUE!				
17	DP09	61	#VALUE!				

McNaughton, Sherry L CIV DLA DISTRIBUTION (US)

From: Evans, Lester L CIV (US)
Sent: Wednesday, September 28, 2016 11:11 AM
To: Mantz, Shane L CIV DLA DISTRIBUTION (US)
Subject: Storage Branch Shift Report 2016272.xlsm
Attachments: Storage Branch Shift Report 2016272.xlsm